

nmit

Nelson Marlborough Institute of Technology
Te Whare Wānanga o Te Tau Ihu o Te Waka a Maui



2010

Annual Report • Nga Ahuatanga

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Excellence in Education

Our Mission

Nelson Marlborough Institute of Technology (Te Whare Wānanga o Te Tau Ihu o Te Waka a Maui) will contribute to the social, economic, cultural and environmental development of Nelson, Tasman and Marlborough, through the provision of applied and vocational education and training.

Our Vision

That NMIT will be a vibrant place of learning which places great value on respect and recognition of individual diversity within the institute and in the wider community; through passion and excellence, staff have ownership of and strive to deliver an appropriate tertiary education which supports all aspects of the Learner Journey.

Our Goals

1. Be excellent in education and training
2. Value and develop our people
3. Engage our communities and industries in learning
4. Spend every dollar wisely to meet our goals

Hutia te rito, hutia te rito o te harakeke
Kei whea te kōmako e kō?

Kī mai ki ahau

He aha te mea nui, he aha te mea nui
o te Ao?

Mākū e kī atu, he tangata,
he tangata, he tangata hei!

If the centre shoot of the
flax bush were plucked

Where would the bellbird sing?

If you were to ask me

What is the most important
thing in the world?

I should answer it is people,
people, people!



Ngareta Campion
Family Support Worker, Family Start Nelson

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Role of this Annual Report

Purpose

The purpose of this Annual Report is to provide information to assist users in:

- Assessing Nelson Marlborough Institute of Technology's (NMIT) financial and service performance, financial position and cash flows;
- Assessing Nelson Marlborough Institute of Technology's compliance with legislation, regulations, common law and contractual arrangements, as these relate to the assessment of its financial and service performance, financial position and cash flows;
- Making decisions about providing resources to, or doing business with, Nelson Marlborough Institute of Technology.

Thus the Annual Report has an accountability role and an informative role.

Annual financial statements are required by the Public Finance Act 1989 and the Crown Entities Act 2004. Financial and non-financial information is required to be included for significant activities.

Relationship to Other Key Documents

Under the Education Act 1989 and its amendments, Nelson Marlborough Institute of Technology must prepare and adopt the following key documents:

- Charter of the Institution (section 180)
- Statement of Objectives including performance measures (section 203)
- Investment Plan 2008-2010 (section 220)
- Annual Report (section 220)

Role of Council

Nelson Marlborough Institute of Technology is under the control of a Council comprised of elected and appointed members from the Nelson Marlborough region. The role of the Council is the governance of the institution, policy making and the appointment and performance management of the Chief Executive.

The Council delegates the management of the academic and administrative operation of the Institute to the Chief Executive.

Responsibilities of the Council of NMIT are to:

1. Approve and monitor the implementation of the Charter which sets out the role and purpose of the Institute
2. Determine the strategic direction of the institution
3. Approve the institution's objectives
4. Ensure that the financial, physical, educational and intellectual assets of the institution are efficiently and effectively managed
5. Appoint the Chief Executive
6. Monitor the performance of the Chief Executive
7. Consult with stakeholders when reviewing the Investment Plan
8. Establish an academic board to advise the Council on matters relating to courses of study or training and other academic matters.

This 2010 Annual Report was approved by the NMIT Council on 22 March 2011.

NMIT Council Members

1 January – 30 April 2010

Ross Butler (Chair), Ian Paterson (Deputy Chair), Tony Gray (Chief Executive), Allen Hippolite, Andrew Rowe, Clare Atkins, Virginia Watson, Helen Joseph, Claudia Wysocki (Scanlon), Kerry Marshall, Leo McKendry, Luke Katu, Marion Heinz, Rachel Boyack, Daryl Wehner.

1 May – 31 December 2010

Ross Butler (Chair), Andrew Rowe (Deputy Chair), Claudia Wysocki (Scanlon), Paul Steere, Virginia Watson, Rachel Boyack, Daryl Wehner.

Council Chair's Foreword



Tēnā koutou

On behalf of the Council of NMIT, I am pleased to present the Annual Report for the Institute for 2010.

I congratulate our 2010 graduates and wish all departing students every success as they use their skills and networks acquired at NMIT.

I welcome all new students and staff to NMIT in 2011. Thank you for choosing NMIT.

The Chief Executive's report details our successes and achievements of strategic objectives in terms of:

- student outcomes and numbers
- major capital investments and projects, including the completion of our Arts and Media building, and new aquaculture technical facility in collaboration with the Cawthron Institute
- the restructuring of the Institute to reflect changing student, community and government demands
- our relationships with the Iwi of Te Tau Ihu o Te Waka a Māui
- community engagement and responsiveness
- approval by Government of NMIT's 2011-2013 Investment Plan which will help us fund the implementation of our strategic and operational plans for the next three years
- financial viability and sustainability, and an above target surplus.

2011 will be a tough year for the Top of the South region, but I am confident that our continued commitment to good governance, quality executive leadership, community engagement and support, financial sustainability, and the support of political leaders and government agencies, will enable us to again achieve the student and community outcomes that are the basis of our strategic and business plans.

During 2011, NMIT must continue to evolve its structure to be more nimble, flexible, and responsive. Our challenge is to satisfy the demands and expectations of our students, businesses and communities in terms of the courses we provide, and where, when, and how we provide educational training and support, all within the constraints of Government funding and our own financial resources.

As a result of the enactment of new legislation, the Council early in 2010 formally adopted a revised Statute to provide guidance for the appointment of Council members. Over the next two months, Council must reassess that Statute, to ensure we continue to comply with our regulatory obligations, to provide continuity of our engagement with our local communities, and to empower the Council to have access to a broad range of skills, experience, business and regional connections.

I would like to take the opportunity to thank my fellow members of Council for their commitment to NMIT, for their time, and for their pursuit of good governance. I congratulate and thank our Chief Executive, Tony Gray for his leadership and passion for NMIT as a quality Institute, and I recognise the dedication of NMIT's management and staff.

Nō reira.

He mihi nui ki a koutou. Tēnā koutou, tēnā koutou. Kia ora mai tātou.

A handwritten signature in cursive script, reading 'Ross Butler', with a horizontal line underneath.

Ross Butler
Council Chair

Chief Executive's Report



E ngā Mana, e ngā Reo e ngā Rau Rangitira mā. Tēnā koutou katoa.

Another year of significant development and change has culminated in a number of noteworthy achievements for the Institute reflecting the

commitment and hard work of so many individuals and teams that make NMIT the very special organisation that it is. Planning for, adapting to and making work the various challenges presented by a range of external factors is a constant in the life of a tertiary education organisation and I am pleased to report that 2010 has seen NMIT more than rise to the occasion and in many cases exceed expectations in many areas of our work.

The Institute exceeded its target equivalent full-time student (EFTS) number with a final result of 3,713 EFTS comprising 9,533 enrolments on programmes from foundation to degree level and achieved above average performance in the ITP sector in three out of four education performance indicators. In addition, an operating surplus of \$4.848m reflects significant efforts from all colleagues at the Institute in ensuring that costs are controlled, income opportunities maximised and that close attention has been paid in the effective utilisation of our resources.

The development and approval of the 2011-2013 Investment Plan provides a clear strategic focus for the Institute going forward. The Plan articulates our response to the Government's new tertiary education strategy, launched at the end of 2009. Importantly this exemplifies the 'learner' at the centre of our work through the 'Learner Journey' initiative and a deliberate focus on the 'learning framework' that presents 'knowing the learner', 'knowing the curriculum demand', 'knowing what to do' and learning 'how to do it' as being essential components of our key systems and processes. This in turn enables us to provide the most appropriate learning & support for students, delivered in a timely and effective manner.

The year saw the start of the second major capital project development in three years with the building of a new multi-million dollar Arts and Media facility. The facility supported by \$8.132m of funding from government is not only an exceptional teaching and learning resource providing high quality technical, workshop and performance space, but is also a first of its kind in the world as a result of incorporating new earthquake technology and the use of structural wood

in the form of laminated veneer lumber (LVL) in a three storey building.

The completion of a new aquaculture technical facility built in collaboration with the Cawthron Institute at its Glenhaven base was also another important development. The facility not only provides a high quality resource for a new Fish Farming and Fishery Management Diploma starting in February 2011, but further extends the existing excellent relationship with this highly regarded nationally and internationally recognised research institute.

As part of the New Zealand tertiary education sector and the region's largest tertiary education provider, the ongoing development of relationships to assist in identifying and responding to specialist national need and our region's social, economic, cultural and environmental needs remains the strongest of drivers for our work. Our relationships with those Iwi of Te Tau Ihu o Te Waka a Māui have grown in strength and mutual confidence and a new Iwi/Māori Kaunihera representing all Top of the South Iwi is symbolic of this as is our working relationship with a number of the region's marae. Work with the region's city and regional councils as well as project partnership and support of the many agencies on initiatives spanning aviation, aquaculture and tourism with specific projects like 'KiaOraMai' promoting and developing great customer service for events such as the Rugby World Cup are all examples of the Institute's significant role. NMIT is uniquely positioned and has the skills to provide some of the momentum to support and help generate the economy of the region as it works to position itself emerging from the recession and towards greater stability.

To achieve greater future success NMIT will continue to focus on the successful transition of young people from school into tertiary education and advocate the immense value to individuals, businesses and communities that applied vocational education and training can bring; the achieving of higher levels of learning for Māori and Pasifika students; the improvement in literacy and numeracy through the embedding of these skills within all our programmes; and ensuring that the 'Learner Journey' provided by the Institute is 'fit for purpose' and making a real difference remain key objectives.

NMIT remains focussed as a people organisation always seeking to recognise the very significant contributions of so many individuals and teams. The talent and skills of learners and colleagues was recognised through

CHIEF EXECUTIVE'S REPORT

scholarships and awards at both local and national levels. The commitment and enthusiasm of learners continues to be an inspiration to all involved with the Institute and gives real purpose to the benefits of tertiary education. The dedication and professionalism of colleagues across the Institute, providing and striving for education of the highest academic standard and training provision with a real industry focus ensures quality outcomes for learners and for those employers fortunate to take on NMIT graduates. The essential component of good governance through adherence and promotion of NMIT's core values of respect, integrity, passion, excellence, recognition and leadership and particularly the capability and commitment of Ross Butler as Chair of Council, have been ably carried during 2010 by the NMIT Council.

Nō reira.

Mā te atua, tātou e tiaki.

Tēnā koutou, tēnā koutou. Tenā tātou katoa.

A handwritten signature in black ink, appearing to read 'Tony Gray', with a stylized flourish underneath.

Tony Gray
Chief Executive

Statement of Responsibility

for the year ended 31 December 2010

In the financial year ended 31 December 2010, the Council and management of Nelson Marlborough Institute of Technology were responsible for:

1. The preparation of the financial statements and statement of performance and the judgements used therein: and
2. Establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of financial reporting.

In the opinion of Council and management of Nelson Marlborough Institute of Technology the financial statements for the financial year fairly reflect the financial position and operations of Nelson Marlborough Institute of Technology.

The financial statements were authorised for issue by the Council on 22 March 2011.



R Butler
Council Chair



A Rowe
Chair of Audit and Risk Committee



T J Gray
Chief Executive



M Vanner
Director of Finance and Corporate Services

Audit Report

To the readers of Nelson Marlborough Institute of Technology and group's financial statements and statement of service performance for the year ended 31 December 2010.

The Auditor-General is the auditor of Nelson Marlborough Institute of Technology (the Institute) and group. The Auditor-General has appointed me, Scott Tobin, using the staff and resources of Audit New Zealand, to carry out the audit of the financial statements and statement of service performance of the Institute and group on her behalf.

We have audited:

- the financial statements of the Institute and group on pages iii to xxxi, that comprise the statement of financial position as at 31 December 2010, the statement of financial performance, statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information; and
- the statement of objective and service performance of the Institute and group on pages 10 to 29.

Opinion

In our opinion:

- the financial statements of the Institute and group on pages iii to xxxi:
 - comply with generally accepted accounting practice in New Zealand; and
 - fairly reflect the Institute and group's:
 - financial position as at 31 December 2010; and
 - financial performance and cash flows for the year ended on that date;
- the statement of service performance of the Institute and group on pages 10 to 29:
 - complies with generally accepted accounting practice in New Zealand; and
 - fairly reflects the Institute and group's service performance achievements measured against the performance targets adopted for the year ended 31 December 2010.

Our audit was completed on 31 March 2011. This is the date at which our opinion is expressed.

The basis of our opinion is explained below. In addition, we outline the responsibilities of the Council and our responsibilities, and we explain our independence.

Basis of opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, and the International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and carry out our audit to obtain reasonable assurance about whether the financial statements and statement of service performance are free from material misstatement.

Material misstatements are differences or omissions of amounts and disclosures that would affect a reader's overall understanding of the financial statements and statement of service performance. If we had found material misstatements that were not corrected, we would have referred to them in our opinion.

An audit involves carrying out procedures to obtain audit evidence about the amounts and disclosures in the financial statements and statement of service performance. The procedures selected depend on our judgement, including our assessment of risks of material misstatement of the financial statements and statement of service performance, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the Institute and group's preparation of the financial statements and statement of service performance that fairly reflect the matters to which they relate. We consider internal control in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Institute and group's internal control.

An audit also involves evaluating:

- the appropriateness of accounting policies used and whether they have been consistently applied;
- the reasonableness of the significant accounting estimates and judgements made by the Council;
- the adequacy of all disclosures in the financial statements and statement of service performance; and
- the overall presentation of the financial statements and statement of service performance.

We did not examine every transaction, nor do we guarantee complete accuracy of the financial statements and statement of service performance. We have obtained all the information and explanations we have required and we believe we have obtained sufficient and appropriate audit evidence to provide a basis for our audit opinion.

Responsibilities of the Council

The Council is responsible for preparing financial statements and a statement of service performance that:

- comply with generally accepted accounting practice in New Zealand;
- fairly reflect the Institute and group’s financial position, financial performance and cash flows; and
- fairly reflect the Institute and group’s service performance achievements.

The Council is also responsible for such internal control as it determines is necessary to enable the preparation of financial statements and a statement of service performance that are free from material misstatement, whether due to fraud or error.

The Council’s responsibilities arise from the Education Act 1989 and the Crown Entities Act 2004.

Responsibilities of the Auditor

We are responsible for expressing an independent opinion on the financial statements and statement of service performance and reporting that opinion to you based on our audit. Our responsibility arises from section 15 of the Public Audit Act 2001 and the Crown Entities Act 2004.

Independence

When carrying out the audit, we followed the independence requirements of the Auditor-General, which incorporate the independence requirements of the New Zealand Institute of Chartered Accountants. Other than the audit, we have no relationship with or interests in the Institute or its subsidiary.



S M Tobin
 Audit New Zealand
 On behalf of the Auditor-General
 Christchurch, New Zealand

Matters relating to the electronic presentation of the audited financial statements and statement of service performance.

This audit report relates to the financial statements and statement of service performance of Nelson Marlborough Institute of Technology (the Institute) and group for the year ended 31 December 2010 included on the Institute’s website. The Institute’s Council is responsible for the maintenance and integrity of the Institute’s website. We have not been engaged to report on the integrity of this website. We accept no responsibility for any changes that may have occurred to the financial statements and statement of service performance since they were initially presented on the website.

The audit report refers only to the financial statements and statement of service performance named above. It does not provide an opinion on any other information which may have been hyperlinked to or from the financial statements and statement of service performance. If readers of this report are concerned with the inherent risks arising from electronic data communication they should refer to the published hard copy of the audited financial statements and statement of service performance as well as the related audit report dated 31 March 2011 to confirm the information included in the audited financial statements and statement of service performance presented on this website.

Legislation in New Zealand governing the preparation and dissemination of financial information may differ from legislation in other jurisdictions.

TWO YEAR PERFORMANCE SUMMARY

TWO YEAR PERFORMANCE SUMMARY FOR THE GROUP

for the year ended 31 December 2010

	2010	2009
	(\$000)	(\$000)
Revenue		
Government grants	25,221	25,380
Tuition fees	25,506	22,916
Finance income	1,372	1,017
Other income	4,709	3,013
Total	56,808	52,327

Expenses		
Personnel costs	16,313	17,061
Depreciation expenses	3,030	2,827
Impairment expenses	183	3
Finance costs	302	278
Other expenses	31,614	30,424
Total	51,442	50,592

Share of net surplus/(deficit) from associates	(58)	(9)
Surplus / (deficit) (\$000)	5,308	1,726

Ratio Analysis		
Surplus as a % of Total Revenue	9.3%	3.3%
Return on Fixed Assets (:\$1)	0.07	0.03
Return on Equity (:\$1)	0.06	0.02
Operating Revenue /Fixed Assets (:\$1)	0.8	0.8
Liquidity Ratio (:\$1)	1.5	1.3
Debt Equity Ratio (:\$1)	-	-
Equity (\$000)	83,472	75,265
Fixed Assets (\$000)	74,667	67,693
Bank and Short Term Funds (\$000)	22,087	21,749
Net Assets per EFTS (\$)	22,484	21,854
Net Cash Flows from Operating Activities (\$000)	7,533	5,339
Total Cash Flows from operations including Investing & Financing Activities (\$000)	(8,813)	8,871
Purchase of Fixed Assets (\$000)	10,709	10,347
Purchase of Fixed Assets / Depreciation (:\$1)	3.5	3.7
Net Cost of Services (\$000)	50,053	50,279
Net Cost of Services per EFTS (\$) - Actual	13,482	14,599
Personnel Costs per EFTS (\$)	4,394	4,954
Capital Expenditure per EFTS (\$)	2,885	3,004
Fixed Assets per EFTS (\$)	20,112	19,655

TWO YEAR PERFORMANCE SUMMARY

Key Student and Staff Performance Indicators

TEC EFTS	2,810	2,724
International EFTS	260	244
International EFTS (Overseas Delivery)	494	266
ITO	48	38
Youth Guarantee	26	3
STAR	42	39
Other EFTS	33	130
Total	3,713	3,444
Total Enrolments	8,782	9,227
TEC funding per TEC funded EFTS (\$)	8,975	9,317
Domestic student fees per TEC EFTS (\$)	9,077	8,413
International fees per international EFTS (\$)	15,077	11,553
Total revenue per total EFTS (\$)	15,302	15,194
Student satisfaction (overall)	90%	88%
Student completion	84%	82%
Total academic staff (FTE)	116	109
Total allied staff (FTE)	111	123
Total staffing (FTE)	227	232
Academic staff FTE / Allied staff FTE (:1)	1:1	0.9:1

STATEMENT OF FINANCIAL PERFORMANCE

STATEMENT OF FINANCIAL PERFORMANCE

For year ended 31 December 2010

		Institute			Group	
		Actual	Budget	Actual	Actual	Actual
		2010	2010	2009	2010	2009
	Notes	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)
Income						
Government grants	3	25,340	24,338	25,405	25,340	25,405
Tuition fees	3	25,506	24,205	22,916	25,506	22,916
Finance income	3	1,372	780	1,017	1,372	1,017
Other income	3	4,565	2,897	2,972	4,590	2,989
Total income	2	56,783	52,220	52,310	56,808	52,327
Operating expenses						
Personnel costs	4	16,313	16,681	17,061	16,313	17,061
Depreciation expenses		3,030	2,700	2,827	3,030	2,827
Impairment expenses		183	-	3	183	3
Finance costs	5	316	600	287	302	278
Other expenses	6	32,093	30,672	30,397	31,614	30,424
Total operating expenses	2	51,935	50,653	50,575	51,442	50,592
Share of net surplus/(deficit) from associates	17	-	-	-	(58)	(9)
Operating surplus / (deficit)		4,848	1,567	1,735	5,308	1,726

STATEMENT OF COMPREHENSIVE INCOME

For year ended 31 December 2010

	Notes	Institute		Group		
		Actual 2010 (\$000)	Budget 2010 (\$000)	Actual 2009 (\$000)	Actual 2010 (\$000)	Actual 2009 (\$000)
Surplus / (deficit)		4,848	1,567	1,735	5,308	1,726
Gains on Property Revaluations	13	-	-	2,774	-	2,774
Impairment of PPE	13	(168)	-	-	(168)	-
Total comprehensive income		4,679	1,567	4,509	5,140	4,500

Explanations of major variances against budget are provided in note 22.

The accompanying notes form part of these financial statements.

STATEMENT OF FINANCIAL POSITION

STATEMENT OF FINANCIAL POSITION

As at 31 December 2010

		Institute			Group	
		Actual	Budget	Actual	Actual	Actual
		2010	2010	2009	2010	2009
	Notes	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Assets						
Current assets						
Cash and cash equivalents	7	3,537	11,632	12,349	3,537	12,349
Debtors and other receivables	8	1,849	1,410	5,180	1,849	5,180
Other financial assets	9	18,550	-	9,400	18,550	9,400
Prepayments		320	461	182	320	182
Total current assets		24,255	13,503	27,112	24,255	27,112
Non-current assets						
Investments in associates	17	-	-	2	-	58
Other financial assets	9	263	-	15	263	15
Fixed assets	15	74,667	74,460	67,693	74,667	67,693
Intangibles	16	712	-	625	712	625
Total non-current assets		75,641	74,460	68,335	75,641	68,391
Total assets		99,896	87,963	95,446	99,896	95,502
Liabilities						
Current liabilities						
Trade creditors	10	4,169	2,100	4,212	4,169	4,212
Revenue received in advance	12	11,035	12,203	13,648	11,035	13,648
Other financial liabilities	12	853	(70)	878	61	601
Provisions	11	1,018	1,353	1,640	1,018	1,640
Total current liabilities		17,076	15,586	20,378	16,283	20,101
Non-current liabilities						
TEC suspensory loans	18	-	6,832	-	-	-
Provisions	11	142	-	137	142	137
Total non-current liabilities		142	6,832	137	142	137
Total liabilities		17,218	22,418	20,515	16,425	20,237
Net assets		82,679	65,545	74,931	83,472	75,265
Equity						
Capital introduced	13 & 18	29,039	19,339	25,969	29,039	25,969
Accumulated funds	13	8,008	3,225	3,208	8,604	3,541
Revaluation reserves	13	42,779	42,981	42,900	42,973	42,900
Capital reserves	13	2,855	-	2,855	2,855	2,855
Total equity		82,681	65,545	74,931	83,472	75,265

STATEMENT OF CHANGES IN EQUITY

For year ended 31 December 2010

		Institute			Group	
		Actual	Budget	Actual	Actual	Actual
	Notes	2010	2010	2009	2010	2009
		(\$000)	(\$000)	(\$000)	(\$000)	(\$000)
Public equity as at 1 January		74,929	61,537	64,298	75,265	64,643
Total comprehensive income		4,679	1,637	4,509	4,622	4,498
Crown equity contribution		3,070	2,370	6,125	3,070	6,125
Total recognised revenue and expenditure		7,749	4,007	10,634	7,692	10,622
Public equity as at 31 December	13	82,679	65,544	74,931	82,957	75,265

The accompanying notes form part of these financial statements.

STATEMENT OF CASH FLOWS

STATEMENT OF CASH FLOWS

For year ended 31 December 2010

	Notes	Institute		Group		
		Actual 2010 (\$000)	Budget 2010 (\$000)	Actual 2009 (\$000)	Actual 2010 (\$000)	Actual 2009 (\$000)
Cash flows from operating activities						
Receipts from government grants		25,340	24,338	25,546	25,340	25,546
Receipts from tuition fees		26,579	24,205	20,955	26,579	20,955
Receipts from other income		4,749	2,806	3,482	4,749	3,482
Interest income received		1,122	780	947	1,122	947
Payments to employees		(16,930)	(16,681)	(16,719)	(16,930)	(16,719)
Payments to suppliers		(32,170)	(30,634)	(29,650)	(32,170)	(29,650)
Interest paid		(316)	(600)	(287)	(316)	(287)
GST (net)		(840)	-	1,065	(840)	1,065
Net cash flows from operating activities		7,533	4,214	5,339	7,533	5,339
Cash flows from investing activities						
Receipts from sale of property, plant and equipment						
Purchase of property, plant and equipment		10,019	10,763	4,772	10,019	4,772
Purchase of intangible assets		305	-	420	305	420
Movement in investments		(58)	-	1	(58)	1
Acquisition of investments		9,150	-	(2,600)	9,150	(2,600)
Net cash flows from investing activities		(19,416)	(10,763)	(2,592)	(19,416)	(2,592)
Cash flows from financing activities						
TEC suspensory loans		-	2,832	-	-	-
TEC equity injections	13 & 18	3,070	2,370	6,125	3,070	6,125
Net cash flows from financing activities		3,070	5,202	6,125	3,070	6,125
Cash and cash equivalents at beginning of the year		12,350	12,979	3,478	12,350	3,478
Cash and cash equivalents at end of the year		3,537	11,632	12,349	3,537	12,349

The accompanying notes form part of these financial statements.

STATEMENT OF CASH FLOWS (CONTINUED)

For period ending December 2010

Reconciliation of net surplus / (deficit) to the net cash flow from operating activities

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Reported net surplus / (deficit)	4,848	1,735	5,308	1,726
Add / (less) non -cash items:				
Share of associates (surplus) / deficit	-	-	58	(9)
Depreciation	3,030	2,827	3,030	2,827
Impairment charges	183	3	183	3
Add/(less) items classified as investing or financing activities:				
Net (gain) loss on sale of fixed assets	273	17	273	17
Finance lease movements	-	-	-	-
Net movement in non-current provisions	(5)	2	(5)	2
Capital creditors movement	(440)	108	(443)	108
Add/(less) movements in working capital items:				
(Increase) / decrease in accounts receivable	3,332	(1,768)	3,332	(1,768)
(Increase) / decrease in prepayments	(385)	279	(385)	279
(Increase) / decrease in loans & receivables	-	-	-	-
Increase / (decrease) in trade creditors	(43)	213	(43)	213
Increase / (decrease) in provisions	(622)	344	(622)	344
Increase / (decrease) in other current financial liabilities	(2,637)	1,577	(3,153)	1,577
Net cash inflow / (outflow) from operating activities	7,533	5,339	7,533	5,319

NOTES TO THE FINANCIAL STATEMENTS

1. Statement of accounting policies for year ended 31 December 2010

The reporting entity

Nelson Marlborough Institute of Technology is a TEI domiciled in New Zealand and is governed by the Crown Entities Act 2004 and the Education Act 1989. The Institute and group consist of Nelson Marlborough Institute of Technology and its subsidiaries; Nelson Polytechnic Educational Society Incorporated (100% owned), Nelson Academy Limited (100% owned, deregistered February 2010), New Zealand School of Fisheries Limited (100% owned, deregistered February 2010) and NMIT International Limited (100% owned, deregistered in February 2010). Its 50% interest in Business Development Company Limited is accounted for as a jointly owned entity and is proportionately consolidated into the group financial statements, sold June 2010.

The primary objective of the Institute and group is to provide tertiary education services for the benefit of the community rather than making a financial return. Accordingly the Institute has designated itself and the group as public benefit entities for the purpose of New Zealand equivalents to International Financial Reporting Standards (NZ IFRS). The financial statements of the Institute and group are for the year ended 31 December 2010.

Basis of preparation

The financial statements of the Institute and group have been prepared in accordance with the requirements of the Crown Entities Act 2004 and the Education Act 1989, which includes the requirement to comply with New Zealand generally accepted accounting practice (NZ GAAP).

These financial statements have been prepared in accordance with NZ GAAP. They comply with NZ IFRS, and other applicable financial reporting standards, as appropriate for public benefit entities.

Basis of consolidation

The consolidated financial statements comprise the financial statements of Nelson Marlborough Institute of Technology and its subsidiaries as at 31 December each year ('the Group'). The financial statements of subsidiaries are prepared for the same reporting period as the parent company, using consistent accounting policies. All inter-entity balances and transactions, including unrealised profits arising from intra-group transactions, have been eliminated in full. Unrealised losses are eliminated unless costs cannot be recovered.

Subsidiaries are consolidated from the date on which control is transferred to the Group and cease to be consolidated from the date on which control is transferred out of the Group. Where there is loss of control of a subsidiary, the consolidated financial statements include the results for the part of the reporting year during which Nelson Marlborough Institute of Technology has control.

Property, plant and equipment

The measurement bases used for determining the gross carrying amount for each class of assets is as follows:

- Land and buildings are measured at fair value less subsequent accumulated depreciation and subsequent accumulated impairment losses.
- Plant and equipment, motor vehicles, computer hardware and library books are stated at cost less accumulated depreciation and any accumulated impairment losses.

Land and buildings have been valued and incorporated into the financial statements on the basis of a desktop valuation by Duke & Cooke Ltd (Registered Valuers) as at 31 December 2010. Building and land additions are initially recorded at cost until a further revaluation is completed. Increases in the value of land and buildings are recorded in the Asset Revaluation Reserve.

It should be noted that formal legal transfer of title for Land and Buildings acquired prior to 1 January 1990 by the then Department of Education has yet to occur. The Institute's Council is of the opinion that in substance it has all the normal risks associated with ownership and accordingly it would be misleading to exclude these assets and associated depreciation from the Financial Statements. Approval from the Ministry of Education is required to sell any asset with a cost of \$50,000 or more.

Depreciation is calculated on a straight-line basis over the estimated useful life of the asset as follows:

Class of assets	Rate
Buildings	1%-25% per annum
Plant and equipment	10%-33.33% per annum
Motor vehicles	20% per annum
Computer hardware	25% per annum
Library books	10% per annum

Revaluations

Following initial recognition at cost, land and buildings are carried at a revalued amount which is the fair value at the date of the revaluation less any subsequent accumulated depreciation on buildings and accumulated impairment losses.

Fair value is determined by reference to market-based evidence, which is the amount for which the assets could be exchanged between a knowledgeable willing buyer and a knowledgeable willing seller in an arm's length transaction as at the valuation date.

Revaluation of property, plant and equipment is carried out on a class of asset basis.

Any net revaluation surplus is credited to the asset revaluation reserve included in the equity section of the balance sheet unless it reverses a net revaluation decrease of the same asset previously recognised in the statement of financial performance.

Any net revaluation decrease is recognised in the statement of financial performance unless it directly offsets a previous net revaluation increase in the same asset revaluation reserve.

Any accumulated depreciation as at revaluation date is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Upon disposal, any revaluation reserve relating to the particular asset being sold is transferred to retained earnings. Independent valuations are performed with sufficient regularity to ensure that the carrying amount does not differ materially from the asset's fair value at the balance sheet date.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected to arise from the continued use of the asset.

Any gain or loss arising on de-recognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the item) is included in the statement of financial performance in the year the item is derecognised.

Financial Assets at fair value through other comprehensive income

Financial assets at fair value through the other comprehensive income are those that are designated as fair value through other comprehensive income or are not classified in any of the other categories above. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance date.

The Institute and group designates in this category:

investments it intends to hold long term but which may be realised before maturity

shareholdings it holds for investment purposes

After initial recognition these investments are measured at their fair value, with gains and losses recognised in other comprehensive income except for impairment losses, which are recognised in the surplus or deficit.

On derecognition the cumulative gain or loss previously recognised in other comprehensive income is reclassified from equity to the surplus or deficit.

Impairment of non-financial assets

Non-financial assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment.

NOTE 1 TO THE FINANCIAL STATEMENTS

Assets that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is depreciated replacement cost for an asset where the future economic benefits or service potential of the asset are not primarily dependent on the asset's ability to generate net cash inflows and where the entity would, if deprived of the asset, replace its remaining future economic benefits or service potential.

The value in use for cash-generating assets is the present value of expected future cash flows.

If an asset's carrying amount exceeds its recoverable amount the asset is impaired and the carrying amount is written down to the recoverable amount. For revalued assets the impairment loss is recognised against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve, the balance is recognised in the statement of financial performance.

For assets not carried at a revalued amount, the total impairment loss is recognised in the statement of financial performance.

The reversal of an impairment loss on a revalued asset is credited to the revaluation reserve. However, to the extent that an impairment loss for that class of asset was previously recognised in statement of financial performance, a reversal of the impairment loss is also recognised in the statement of financial performance.

For assets not carried at a revalued amount (other than goodwill) the reversal of an impairment loss is recognised in the statement of financial performance.

Investment properties

An investment property is initially measured at its cost including transaction cost. Where an investment property is acquired at no cost or nominal cost, its cost is deemed to be its fair value as at the date of acquisition.

Subsequent to initial recognition investment properties are stated at fair value as at each balance sheet date as determined annually by an independent valuer.

Gains or losses arising from changes in the fair values of investment properties are recognised in the statement of financial performance in the year in which they arise.

Investment properties are derecognised when they have either been disposed of or when the investment property is permanently withdrawn from use and no future benefit is expected from its disposal.

Any gains or losses on de-recognition of an investment property are recognised in the statement of financial performance in the year of de-recognition.

Intangible assets

- Software acquisition and development

Acquired computer software licenses are capitalised on the basis of the costs incurred to acquire and bring to use the specific software.

Staff training costs are recognised as an expense when incurred.

Costs associated with maintaining computer software are recognised as an expense when incurred.

- Amortisation

The carrying value of an intangible asset with a finite life is amortised on a straight-line basis over its useful life.

Amortisation begins when the asset is available for use and ceases at the date that the asset is derecognised. The amortisation charge for each period is recognised in the surplus or deficit.

The useful lives and associated amortisation rates of major classes of intangible assets have been estimated as follows:

- Computer software 3 - 4 years 25% - 33%
- Computer development costs 5 years 20%

Computer software

Computer software is separately acquired and capitalised at its cost as at the date of acquisition. After initial recognition, separately acquired intangible assets are carried at cost less accumulated amortisation and accumulated impairment losses.

Computer software

The useful lives and associated amortisation rates of major classes of intangible assets have been estimated as follows:

- Finite – 4 years
- Straight line method
- Separately acquired

The amortisation period and amortisation method for each class of intangible asset having a finite life is reviewed at each balance date. If the expected useful life or expected pattern of consumption is different from the previous assessment, changes are made accordingly.

The carrying value of each class of intangible asset is reviewed for indicators of impairment annually. Intangible assets are tested for impairment where an indicator of impairment exists.

Gains or losses arising from derecognition of an intangible asset are measured as the difference between the net disposal proceeds and the carrying amount of the asset and are recognised in the statement of financial performance when the asset is derecognised.

Research costs

Research costs are recognised as an expense in the statement of financial performance in the year in which it is incurred.

Investments

All investments are initially recognised at cost, being the fair value of the consideration given and, in the case of an investment not at fair value through profit or loss, including acquisition charges associated with the investment.

After initial recognition, investments which are classified as available-for-sale are measured at fair value or at cost in cases where the fair value cannot be reliably measured.

Gains or losses on available-for-sale investments are recognised as a separate component of equity until the investment is sold, collected or otherwise disposed of, or until the investment is determined to be impaired, at which time the cumulative gain or loss previously reported in equity is included in the statement of financial performance.

Non-derivative financial assets with fixed or determinable payments that are not quoted in an active market are classified as loans and receivables. Investments in bank deposits are classified as loans and receivables.

Investments classified as loans and receivables, are subsequently measured at amortised cost using the effective interest method.

Amortised cost is calculated by taking into account any discount or premium on acquisition, over the period to maturity.

For investments carried at amortised cost, gains and losses are recognised in income when the investments are derecognised or impaired, as well as through the amortisation process.

For investments where there is no quoted market price, fair value is determined by reference to the current market value of another instrument which is substantially the same or is calculated based on the expected cash flows of the underlying net asset base of the investment. Where the fair value cannot be reliably determined the investments are measured at cost.

Student fees and other receivables

Student fees and other receivables are recognised and carried at original receivable amount less an allowance for any uncollectible amounts. An estimate for doubtful debts is made when collection of the full amount is no longer probable.

Bad debts are written off when identified.

Cash and cash equivalents

Cash and short-term deposits in the balance sheet comprise cash at bank and in hand and short-term deposits with an original maturity of three months or less.

NOTE 1 TO THE FINANCIAL STATEMENTS

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts.

Borrowing costs

Borrowing costs are recognised as an expense in the year in which they are incurred.

Interest-bearing loans and borrowings

All loans and borrowings are initially recognised at cost, being the fair value of the consideration received net of transaction costs associated with the borrowing.

After initial recognition, interest-bearing loans and borrowings are measured at amortised cost using the effective interest method.

Amortised cost is calculated by taking into account any transaction costs, and any discount or premium on settlement.

Gains and losses are recognised in the statement of financial performance when the liabilities are derecognised, as well as through the amortisation process.

Provisions

Provisions are recognised when the group has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

If the effect of the time value of money is material, provisions are determined by discounting the expected future cash flows at a pre-tax discount rate that reflects current market assessments of the time value of money and, where appropriate, the risks specific to the liability.

Provisions are reviewed at each balance sheet date and adjusted to reflect the current best estimate. Where it is no longer probable that an outflow of resources embodying economic benefits will be required to settle the obligation, the provision shall be reversed.

Where discounting is used, the increase in the provision due to the passage of time is recognised as a finance cost.

Employee entitlements

Employee benefits that the group expects to be settled within 12 months of balance date are measured at nominal values based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date, sick leave, retirement leave and long service leave.

Annual leave has been calculated based on actual entitlements based on current rates of pay. Retirement leave and long service leave has been recorded on an employee's expected entitlement using an actuarial basis as supplied by NZ Treasury.

Sick leave is calculated based on the unused sick leave entitlement that can be carried forward at balance date, to the extent that the Group anticipates it will be used by staff to cover those future absences.

Leases

Finance leases, which transfer to the group substantially all the risks and benefits incidental to ownership of the leased item, are capitalised at the inception of the lease at the fair value of the leased property or, if lower, at the present value of the minimum lease payments. The Institute has received Ministerial approval for all such leases.

Lease payments are apportioned between the finance charges and reduction of the lease liability so as to achieve a constant rate of interest on the remaining balance of the liability. Finance charges are included in the statement of financial performance finance costs.

Capitalised leased assets are depreciated over the shorter of the estimated useful life of the asset and the lease term.

Leases where the lessor retains substantially all the risks and benefits of ownership of the asset are classified as operating leases.

Initial direct costs incurred in negotiating an operating lease are added to the carrying amount of the leased asset and recognised over the lease term on the same basis as the lease income.

Operating lease payments are recognised as an expense in the statement of financial performance on a straight-line basis over the lease term.

Revenue

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the group and the revenue can be reliably measured. The following specific recognition criteria must also be met before revenue is recognised:

Government grants

Government grants are recognised when eligibility to receive the grant has been established and it is recognised over the period in which the course is taught by reference to the stage of completion of the course as at the balance sheet date.

Stage of completion is measured by reference to the days of course completed as a percentage of total days for each course.

Where funds have been received but not earned at balance date Revenue in Advance liability is recognised.

Student tuition fees

Revenue from student tuition fees is recognised over the period in which the course is taught by reference to the stage of completion of the course as at the balance sheet date.

Stage of completion is measured by reference to the days of course completed as a percentage of total days for each course.

Sale of materials

Revenue is recognised when the significant risk and rewards of ownership have passed to the buyer and can be measured reliably.

Interest

Revenue is recognised as the interest accrues (using the effective interest method which is the rate that exactly discounts estimated future cash receipts through the expected life of the financial instrument) to the net carrying amount of the financial asset.

GST

All items in the financial statements are recognised net of the amount of GST except:

- where the GST incurred on a purchase of goods and services is not recoverable from the IRD, in which case the GST
- is recognised as part of the cost of acquisition of the asset or as part of the expense item as applicable; and
- Receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the IRD is included as part of receivables or payables in the balance sheet.

The net GST paid to or received from the IRD including the GST relating to investing and financing activities is classified as an operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

Income tax

Tertiary institutions are exempt from the payment of income tax under the Income Tax Act 2007.

NOTE 1 TO THE FINANCIAL STATEMENTS

Derecognition of financial instruments

The derecognition of a financial instrument takes place when the Group no longer controls the contractual rights that comprise the financial instrument, which is normally the case when the instrument is sold, or all the cash flows attributable to the instrument are passed through to an independent third party.

Changes in accounting estimates

There have been no changes.

Standards issued but not yet effective

Amendments to NZIAS 23 – Borrowing Costs.

Associates

Associates are those entities over which NMIT has the capacity to affect substantially, but not unilaterally determine, the financial and/or operating policies. NMIT's 50% share of Business Development Company was disposed of in 2010 NMIT's share in the associates surplus or deficits from unrealised gains on transactions between NMIT and its associates is eliminated.

NMIT's investments in associates are carried at cost in NMIT's own "Institute entity" financial statements.

Financial instruments

Nelson Marlborough Institute of Technology is party to financial instrument arrangements as part of its everyday operations.

These financial instruments include cash and cash equivalents, investments, loans, trade and other receivables, other financial assets, loans and receivables, trade creditors and other financial liabilities.

Revenues and expenses in relation to all financial instruments are recognised in the statement of financial performance.

All financial instruments are recognised in the statement of financial position.

2. Summary cost of services

	Institute		
	Actual	Budget	Actual
	2010	2010	2009
Notes	(\$000)	(\$000)	(\$000)
Income			
Arts & Media	1,697	1,684	1,681
Aviation	2,091	8,309	983
Business & Computer Technology	4,681	4,808	3,155
Health & Social Services	4,361	4,012	4,337
Te Tari Māori	271	325	212
Trades, Primary Industries & Marine	6,197	5,955	5,261
Tourism, Hospitality & Wellbeing	3,652	3,691	3,021
Sub Contractors	25,013	15,596	24,137
Other activities	7,390	7,061	8,497
Total income of services	55,353	51,440	51,284
Interest	1,372	780	1,017
Group income	58	-	9
Total Income	56,783	52,220	52,310
Expenditure			
Arts & Media	1,076	1,068	1,163
Aviation	1,821	10,359	911
Business & Computer Technology	2,535	2,590	2,575
Health & Social Services	3,033	2,788	3,278
Te Tari Māori	291	319	273
Trades, Primary Industries & Marine	3,682	3,777	3,326
Tourism, Hospitality & Wellbeing	2,030	2,030	1,812
Sub Contractors	23,219	11,698	21,878
Other activities	13,920	15,424	15,063
Total cost of services	51,605	50,053	50,279
Group costs	14	-	9
Finance costs	316	600	287
Total expenditure	51,935	50,653	50,575

NOTE 3 TO THE FINANCIAL STATEMENTS

3. Income

	Institute		Group	
	2010 (\$000)	2009 (\$000)	2010 (\$000)	2009 (\$000)
(i) Government grants				
Student Achievement Component (SAC) funding	17,148	16,362	17,148	16,362
Youth Guarantee (YG) funding	119	24	119	24
Tertiary Education Organisational Capacity (TEOC) funding	5,194	4,949	5,194	4,949
Quality for Reinvestment (QRP) funding	-	468	-	468
Other TEC funding	2,879	3,601	2,879	3,601
Total	25,340	25,405	25,340	25,405

	Institute		Group	
	2010 (\$000)	2009 (\$000)	2010 (\$000)	2009 (\$000)
(ii) Tuition fees				
Fees from domestic students	21,588	20,097	21,588	20,097
Fees from international students	3,918	2,819	3,918	2,819
Total	25,506	22,916	25,506	22,916

	Institute		Group	
	2010 (\$000)	2009 (\$000)	2010 (\$000)	2009 (\$000)
(iii) Finance income				
Interest	1,372	1,017	1,372	1,017
Total	1,372	1,017	1,372	1,017

	Institute		Group	
	2010 (\$000)	2009 (\$000)	2010 (\$000)	2009 (\$000)
(iv) Other income				
Resaleable items	134	123	134	123
Other funding	469	404	469	404
Dividend received	-	26	-	26
Rental income	515	344	515	344
Gain on sale of assets	4	0	4	0
Donations / sponsorship	53	20	53	20
Other income	3,390	2,055	3,415	2,072
Total	4,565	2,972	4,590	2,989

4. Personnel costs

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Academic salaries	8,549	8,305	8,549	8,305
Allied salaries & wages	6,155	7,200	6,155	7,200
Defined contribution plan employer contribution	160	102	160	102
Contractors	1,084	1,056	1,084	1,056
Redundancies	365	397	365	397
Total	16,313	17,061	16,313	17,061

5. Finance costs

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Finance costs				
Interest payable to external providers for funds held on behalf	302	278	302	278
Interest payable to NPES for funds held on behalf	14	9	-	-
Total	316	287	302	278

6. Other expenses

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Includes the following:				
Audit fees for Audit NZ for the annual report	72	80	75	82
Audit fees paid to other providers	9	12	9	12
Donations and koha	7	11	7	11
Repairs & maintenance	523	390	523	390
Other occupancy costs	1,063	973	1,063	973
Subcontractor payment	23,222	21,373	23,222	21,373
Course purchases	1,692	2,285	1,692	2,285
Council remuneration	81	68	81	68
Net losses of assets disposed of	212	18	212	18
Bad debts	61	141	61	141
Other expenses	5,151	5,046	4,669	5,071
Total	32,093	30,397	31,614	30,424

NOTES 7 & 8 TO THE FINANCIAL STATEMENTS

7. Cash and cash equivalents

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Cash includes the following for the purpose of financial position:				
Cash at bank and in hand	1,369	2,149	1,369	2,149
Short-term deposits maturing three months or less from date of acquisition	2,168	10,200	2,168	10,200
Total	3,537	12,349	3,537	12,349

Short-term deposits are made for varying periods of between one day and three months depending on the immediate cash requirements of the group, and earn interest at the respective short-term deposit rates.

The carrying value of short-term deposits with maturity dates of three months or less approximate their fair value.

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Cash includes the following for the purpose of the cash flow statement :				
Cash at bank and in hand	1,369	2,149	1,369	2,149
Short-term deposits maturing three months or less from date of acquisition	2,168	10,200	2,168	10,200
Total	3,537	12,349	3,537	12,349

8. Debtors and other receivables

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Debtors	1,519	5,315	1,519	5,315
GST	384	-	384	-
Provision for doubtful debts	(54)	(134)	(54)	(134)
Total	1,849	5,180	1,849	5,180

Student debtors are non-interest bearing and generally should be paid by course start date. Non student debtors are non-interest bearing and are payable by the 20th of the following month.

The carrying value of accounts receivables approximate their fair value.

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Movements in the provision for impairment of receivables are as follows:				
At 1 January	134	85	134	85
Additional provisions made during the year	56	62	56	62
Receivables written off during the year	(136)	(13)	(136)	(13)
Total as at 31 December	54	134	54	134

8. Debtors and other receivables (continued)

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Prepayments				
Current prepayments	268	182	268	182
Non current prepayments	300	-	300	-
Total as at 31 December	568	182	568	182

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Aged Debtors				
At 1 January				
Current	313	3,041	313	3,041
30+ days	414	277	414	277
60+ days	140	53	140	53
90+ days	129	302	129	302
Other debtors	523	1,642	523	1,642
Total as at 31 December	1,519	5,315	1,519	5,315

9. Other financial assets

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Current portion				
Short term deposits with maturities of 4-12 months	18,550	9,400	18,550	9,400
Non-current portion				
Investments carried at cost - Polytechnics International NZ LTD (PINZ)	15	15	15	15
Cawthron Institute rent payment	248	-	248	-
Total	263	15	263	15

Name of entity: Polytechnics International NZ Ltd (PINZ)

Principal activity: International Consultancy

Ownership: 1,500 \$10 Shares

Owner: Consortium of New Zealand Polytechnics

Total Investment: \$15k (Unchanged from 2009)

Polytechnics International NZ Ltd is an unlisted company and accordingly there are no published price quotations to determine fair value of this investment.

NOTES 9 & 10 TO THE FINANCIAL STATEMENTS

Maturity analysis and effective interest rates:

The maturity dates for all other financial assets with the exception of equity investments and advances to subsidiaries and associates are as follows:

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Current accounts & cash in hand				
Cash in hand	2	2	2	2
BNZ current accounts	1,367	2,147	1,367	2,147
Total	1,369	2,149	1,369	2,149

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Short term deposits (with maturities of 3 months or less)				
ANZ	-	-	-	-
ASB	-	6,400	-	6,400
BNZ	2,168	-	2,168	-
National	-	-	-	-
Westpac	-	-	-	-
Kiwi Bank	-	-	-	-
Citi Bank	-	-	-	-
SBS Bank	-	3,800	-	3,800
Total	2,168	10,200	2,168	10,200

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Short term deposits (with maturities of 4-12 months)				
BNZ	7,350	2,800	7,350	2,800
National Bank	-	400	-	400
Westpac	-	400	-	400
Kiwi Bank	-	600	-	600
SBS Bank	11,200	5,200	11,200	5,200
Total	18,550	9,400	18,550	9,400

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Counterparties with credit ratings				
AAA	10,885	11,947	10,885	11,947
AA	-	400	-	400
AA-	-	400	-	400
BBB	11,200	9,000	11,200	9,000
Total	22,085	21,747	22,085	21,747

10. Trade creditors

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Trade payables	1,543	2,844	1,543	2,844
Accrued expenses	2,626	1,368	2,626	1,368
Total	4,169	4,212	4,169	4,212

11. Provisions

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Employee entitlements:				
Provisions for redundancies	83	238	83	238
Total	83	238	83	238
Employee entitlements:				
Accrued pay	-	(39)	-	(39)
Annual leave	650	636	650	636
Long service leave	82	87	82	87
Retirement gratuities	75	76	75	76
Sick leave	21	28	21	28
Holiday pay	9	18	9	18
Other	240	733	240	733
Total	1,077	1,539	1,077	1,539
Comprising:				
Current	1,018	1,640	1,018	1,640
Non-current	142	137	142	137
Total Provisions	1,160	1,777	1,160	1,777

Employee Entitlements

A provision is recognised for post employment benefits payable to employees. Employees are entitled to annual leave pay, long service leave pay and retirement gratuities. Annual leave and sick leave.

Entitlements expected to be settled within 12 months of the balance sheet date are measured at the current rates of pay and classified as current liabilities.

Entitlements related to long service leave and retirement gratuities have been calculated at present value of future cash flows determined on an actuarial basis.

Retirement leave and long service leave not vested are treated as non-current provisions.

The provision is affected by a number of assumptions including length of service, attrition rate, and salary increase.

12. Other current liabilities

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Income in advance	11,035	13,648	11,035	13,648
GST (net)	-	457	-	457
Nelson Polytechnic Education Society	793	277	-	-
ACC accrual	34	35	34	35
Other	27	109	27	109
Total	11,889	14,526	11,096	14,249

NOTES 13 & 14 TO THE FINANCIAL STATEMENTS

13. Equity

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Capital introduced				
Capital introduced in previous years	25,969	19,845	25,969	19,845
Crown equity injection	3,070	6,125	3,070	6,125
As at 31 December	29,039	25,969	29,039	25,969
Accumulated funds				
As at 1 January	3,208	1,472	3,541	1,806
Transfer between accumulated funds and revaluation reserve	121	-	121	-
Surplus / (deficit)	4,679	1,735	5,140	1,735
As at 31 December	8,008	3,208	8,802	3,541
Revaluation reserves				
As at 1 January	42,900	40,126	42,900	40,126
Revaluation of land	-	(1,390)	-	(1,390)
Revaluation of buildings	-	4,164	-	4,164
Transfer between accumulated funds and revaluation reserve	(121)	-	(121)	-
As at 31 December	42,779	42,900	42,779	42,900
Capital reserves				
As at 31 December	2,855	2,855	2,855	2,855
Total equity as at 31 December	82,681	74,931	83,475	75,265

Capital contributions:

Capital contributions received during the year from the Crown were from the QRP of \$0k (2009 \$965k) and Distinctive Fund \$70k (2009 \$30k). The suspensory loan of \$3m has also been treated as equity, see additional information in note 18.

14. Capital commitments and operating leases

	Institute		Group	
	2010	2009	2010	2009
	(\$000)	(\$000)	(\$000)	(\$000)
Capital commitments				
Property, plant & equipment				
Arts & Media facility	1,099	8,189	1,099	8,189
Aviation hangar facility	-	220	-	220
	1,099	8,409	1,099	8,409
Intangibles				
Syllabus Plus development	13	221	13	221
	13	221	13	221
Total capital commitment	1,112	8,630	1,112	8,630

Capital commitments represent capital expenditure contracted for at the balance sheet date but not yet incurred.

14. Capital commitments and operating leases (continued)**Operating leases as lessee**

NMIT leases property, plant and equipment in the normal course of its business. The future minimum lease payments to be paid under non-cancellable operating leases are as follows:

Non-cancellable operating leases as lessee	Institute		Group	
	2010 (\$000)	2009 (\$000)	2010 (\$000)	2009 (\$000)
Not later than one year	424	261	424	261
Later than one year and not later than five years	122	144	122	144
Later than five years	-	-	-	-
Total non-cancellable operating leases	546	405	546	405

Operating leases as lessor

NMIT leases property, plant and equipment in the normal course of its business. The future minimum lease revenue to be collected under non-cancellable operating leases are as follows:

Non-cancellable operating leases as lessor	Institute		Group	
	2010 (\$000)	2009 (\$000)	2010 (\$000)	2009 (\$000)
Not later than one year	180	171	180	171
Later than one year and not later than five years	325	143	325	143
Later than five years	30	30	30	30
Total non-cancellable operating leases	535	344	535	344

The MARAC land lease of \$30k per year has only been included for five years in this table. The term of the lease is for a period of 33 years from the commencement date with a further right of renewal of 33 years.

NOTE 15 TO THE FINANCIAL STATEMENTS

15. Property, plant and equipment

2010	Land (\$000)	Building (\$000)	Information Technology (\$000)	Lease Computers (\$000)	Plant & Equipment (\$000)	Vehicles (\$000)	Library books (\$000)	Artwork (\$000)	Total (\$000)
Gross carrying amount									
Balance as at 1 January	27,510	34,171	4,442	131	7,533	833	4,107	84	78,812
Work in progress	-	2,042	-	-	-	-	-	-	2,042
Total opening cost	27,510	36,213	4,442	131	7,533	833	4,107	84	80,854
Additions	-	1,365	550	-	343	91	129	2	2,480
Disposals	-	252	-	-	12	-	23	-	287
Impairment	-	286	-	-	-	-	-	-	286
Revaluation	-	-	-	-	-	-	-	-	-
Work in progress movement	-	7,771	(23)	-	176	-	-	-	7,924
Balance as at 31 December	27,510	44,811	4,969	131	8,040	925	4,213	87	90,684
Accumulated depreciation									
Balance as at 1 January	-	-	3,486	131	5,528	599	3,349	69	13,161
Reversal of accumulated depreciation	-	(173)	-	-	-	-	-	-	(173)
Depreciation	-	1,855	458	-	465	93	156	3	3,030
Balance as at 31 December	-	1,682	3,943	131	5,993	692	3,505	71	16,018
Total Institute and group property, plant and equipment	27,510	43,129	1,025	-	2,047	233	708	15	74,667
2009									
2009	Land (\$000)	Building (\$000)	Information Technology (\$000)	Lease Computers (\$000)	Plant & Equipment (\$000)	Vehicles (\$000)	Library books (\$000)	Artwork (\$000)	Total (\$000)
Gross carrying amount									
Balance as at 1 January	28,900	26,350	4,373	131	6,570	692	3,992	80	71,088
Work in progress	-	6,165	128	-	541	-	-	-	6,834
Total opening cost	28,900	32,515	4,501	131	7,111	692	3,992	80	77,922
Additions / transfers	-	7,723	449	-	1,275	189	122	7	9,767
Disposals	-	-	380	-	312	49	3	3	748
Impairment	-	-	-	-	-	-	3	-	3
Revaluation	(1,390)	96	-	-	-	-	-	-	(1,294)
Work in progress movement	-	(4,123)	(129)	-	(541)	-	-	-	(4,792)
Balance as at 31 December	27,510	36,212	4,442	131	7,533	833	4,107	84	80,852
Accumulated depreciation									
Balance as at 1 January	-	2,481	3,325	131	5,311	565	3,197	69	15,079
Reversal of accumulated depreciation	-	(4,067)	(372)	-	(253)	(49)	(3)	(3)	(4,747)
Depreciation less current year disposals	-	1,586	532	-	469	83	155	3	2,828
Balance as at 31 December	-	(0)	3,485	131	5,527	599	3,349	69	13,160
Total Institute and group property, plant and equipment	27,510	36,212	957	-	2,006	234	758	16	67,693

All land and buildings, excluding work in progress, were valued at fair value as at 31 December 2009 by an independent registered valuer, M W Lauchlan, FNZIV, FPINZ, AREINZ, of Duke & Cooke. A desktop valuation was carried out at 31 December 2010.

In substance the Institute owns the land and buildings however the legal title of a portion of the land and buildings remains with the Crown.

There are no restrictions over the title of the Institutes property, plant and equipment or intangibles, nor are there any pledges as security for liabilities.

16. Intangible assets

Computer software	Institute		Group	
	2010 (\$000)	2009 (\$000)	2010 (\$000)	2009 (\$000)
At 1 January net of accumulated ammortisation	508	158	508	158
Additions	305	420	305	420
Ammortisation	(160)	(70)	(160)	(70)
Work in progress	58	117	58	117
At 31 December net of accumulated ammortisation	712	625	712	625
At 1 January				
Cost (Gross carrying amount)	1,230	810	1,230	810
Accumulated ammortisation	(722)	(652)	(722)	(652)
Work in progress	117	178	117	178
Net carrying amount	625	337	625	337
At 31 December				
Cost (Gross carrying amount)	1,535	1,230	1,535	1,230
Accumulated ammortisation	(882)	(722)	(882)	(722)
Work in progress	58	117	58	117
Net carrying amount	712	625	712	625

17. Investments in associates

NMIT had a 50% interest in the Business Development Company, that has been disposed of in June 2010.

Detail are as follows:

Name of entity: Business Development Company Ltd

Principal activity: Education and Training

Country of Incorporation: New Zealand

Ownership: 0% (2009 50%)

Owner: NMIT and Commerce Nelson

Balance Date: 30 June 2010

Institute	Actual	Actual
	2010 (\$000)	2009 (\$000)
Investment in Business Development Company Ltd	-	2

The investment in the associate company was carried at cost in the NMIT's (parent entity) statement of financial position.

Business Development Company Ltd was an unlisted company and accordingly there were no published price quotations to determine fair value of this investment.

17. Investments in associates (continued)

Group	Actual 2010 (\$000)	Actual 2009 (\$000)
Movements in the carrying amount of investments in Business Development Company Ltd		
Balance 1 January	58	67
Net Investments during the year	-	-
Disposal of investments during the year	(58)	-
Share of total recognised revenues and expenses	-	(9)
Balance at 31 December	-	58

Summarised financial information of Business Development Company Ltd	Actual 2010 (\$000)	Actual 2009 (\$000)
Assets	-	124
Liabilities	-	16
Revenues	(58)	208
Surplus / (deficit)	(58)	(11)
Groups interest	0%	50%

Impairment

NMIT has withdrawn from BDC through sale of its 50% share.

18. Contingent liability - suspensory loan

The Institute and Group has a contingent liability for suspensory loans received from the Crown for the building of a new Arts & Media Facility.

The total of the loan is \$8.132m, with \$5.132m having been received in 2009 and the remaining \$3m in 2010.

The amount of the loan may convert, in total or in part, to equity if certain objectives are achieved.

There is a formal contract in place for the conversion, depending on financial and academic performance and results.

The first tranche of conversion of \$1.7m has been achieved, the second tranche of conversion of \$1.7m is scheduled for June 2011 dependant on the objectives having been met. If the Institute does not achieve the specified objectives, repayment must be made by June 2011.

19. Staff and student grievances

At balance date there is one student related and two staff related claims against the Institute for which the outcomes are uncertain.

These matters may be covered by the Institute's insurance policies and the maximum estimated exposure to contingent liabilities from these claims is the insurance excess totalling \$45k. (2009 \$27k).

20. Related party disclosure

NMIT is the ultimate parent of the group and controls the Nelson Polytechnic Education Society. NMIT had significant influence over the Business Development Company Ltd and this was accounted for as an associate.

NMIT no longer has any influence over BDC.

20. Related party disclosure (continued)

The following transactions were carried out with the above related parties.

	Actual 2010 (\$000)	Actual 2009 (\$000)
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Business Development Company Ltd

Services provided by NMIT: These services were provided on normal commercial terms.

There were no outstanding debtor balances owing to NMIT as at 31 December 2010.

Management fee charged to BDC	-	25
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Nelson Polytechnic Education Society

The Institute entered into transactions with the Nelson Polytechnic Education Society (NPES).

All the transactions for the NPES are processed through NMIT's general ledger and operating bank account, in 2010 the board agreed that NMIT could give \$500k to NPES to fund and manage the entire scholarship programme for the foreseeable future.

The accumulated balance of these funds \$796k (2009 \$277k) are included within the accumulated funds in the Consolidated Statement of Financial Position.

Interest income of \$14k was paid from NMIT to NPES for 2010 (2009 \$9k).

NMIT paid the audit fee for the subsidiary company of the NPES for 2010 \$3k (2009 \$3k).

These three subsidiary companies were deregistered at the New Zealand Companies Office on 12th February 2010:

The New Zealand School of Fisheries Ltd

The audit fee for the New Zealand School of Fisheries Ltd was \$0k (2009 \$1k was paid for by NMIT).

Nelson Academy Ltd

The audit fee for the Nelson Academy Ltd was \$0k (2009 \$1k was paid for by NMIT).

NMIT International (NZ) Ltd

The audit fee of \$0k (2009 \$1k was paid for by NMIT).

Transactions with Key Management Personnel

Key management personnel compensation

	Actual 2010 (\$000)	Actual 2009 (\$000)
Salaries and other short term employee benefits	729	711

Key management personnel compensation does not include council remuneration as this is separately disclosed in note 21.

NOTE 20 TO THE FINANCIAL STATEMENTS

20. Related party disclosure (continued)

During the year NMIT purchased services from the related parties listed below (excluding GST)

	Actual 2010 (\$)	Actual 2009 (\$)
Council Members		
Nelson City Council of which Kerry Marshall was the Mayor (\$3,839 was outstanding at balance date).	289,491	141,780
Merlot Ltd of which Ross Butler is a Director.	403	128
Visitor Information Network of which Kerry Marshall is the Chairperson.	0	18
Cawthron Institute of which Kerry Marshall is a member of the Board of Trustees and Daryl Wehner is a staff member.	320,000	21
Deloitte in which a member of Leo McKendry's family is a partner.	57,132	64,483
Nelson School of Music of which Ross Butler was Deputy Chair until 31 March 2009.	35,462	30,041
Marlborough Lines Ltd of which Ross Butler is a Director.	0	309
Cuddon Ltd of which Andrew Rowe is CEO.	26,077	8,133
Marion Rowe, who is Andrew Rowe's wife, worked part-time as a nursing tutor.		
Marlborough Chamber of Commerce of which Virginia Watson is a member.	NA	7,752
SANITI of which Rachel Boyak is President	19,847	16,604
Lincoln University for which Virginia Watson was a contract lecturer.	NA	6,000
Nursing Council of New Zealand (NCNZ) of which Hemaima Hughes sits on the Competence Review Panel.	NA	5,769
Te Tau Ihu Branch of NCMN of which Hemaima Hughes is a Member and Helen Josephs is a board member.	NA	222
Whitireia Community Polytechnic of which Hemaima Hughes is a programme leader.	NA	516
Institute of Directors of which Claudia Wysocki (Scanlon), Ross Butler, Paul Steere are members.	409	5,620
New Zealand Red Cross Ltd of which Paul Steere is a Director.	15,796	NA

Key Management Personnel

Tony Gray & Sandra Williams were on the board of Business Development Company. These transactions have been accounted for above.

These transactions were carried out under normal commercial terms.

21. Council remunerations

	Institute		Group	
	2010	2009	2010	2009
	\$	\$	\$	\$
Fees and other benefits received by individual council members were as follows:				
Atkins, Clare	1,280	3,200	1,280	3,200
Boyack, Rachel #	8,403	3,520	8,403	3,520
Butler, Ross #	27,997	25,977	27,997	25,977
Fisk, Karyn	-	640	-	640
Heinz, Marion	1,280	3,520	1,280	3,520
Hippolite, Allen	1,382	2,342	1,382	2,342
Hughes, Hemaina	-	640	-	640
Joseph, Helen	1,693	960	1,693	960
Katu, Luke	320	1,600	320	1,600
Marshall, Kerry	640	2,693	640	2,693
McKendry, Leo	1,678	3,543	1,678	3,543
Mitchell, Hilary	-	1,280	-	1,280
Paterson, Ian	2,262	6,160	2,262	6,160
Rowe, Andrew #	9,540	4,245	9,540	4,245
Steere, Paul #	6,163	-	6,163	-
Watson, Virginia #	7,591	3,995	7,591	3,995
Wehner, Daryl #	7,763	2,560	7,763	2,560
Wysocki (Scanlon), Claudia #	8,083	2,560	8,083	2,560
	<u>86,075</u>	<u>69,435</u>	<u>86,075</u>	<u>69,435</u>

current NMIT council

An eighth member of the council, Te Rahia Tapata-Stafford was appointed in February 2011 following consultation with Iwi.

22. Budget variance explanations

Government grants budget was compiled prior to confirmation of full year TEC funding.

Subsequently NMIT managed to retain/secure additional projects funding such as Business Links, Supporting Change, ESI.

Tuition fees results vary to the budget due to different EFTS mix and as the aviation pilot drawdowns were brought forward due to quicker debtor receipts.

Finance income varies to budget as higher interest rates were obtained and investment levels were higher than anticipated due to the improved financial surplus.

Other income includes several contracts that were secured once the budget had been compiled. These include sponsorship from MAF, the ELTO contract, improved exchange rate from China, more room rental and various other streams of income via contract.

Personnel costs shows small variation to budget due to programme changes as well as a result of Institute restructure and review.

Depreciation and impairment vary slightly to budget due to impairment of assets that was not budgeted in the current year but was brought forward.

Finance costs are under budget as the aviation providers were able to claim their fees and funding quicker than budgeted due to improved debt collection times, saving interest payments to providers.

Other expenses vary to budget due to the various projects that were not budgeted but where contracts were secured.

Significant savings were also made in several areas which partially offset this additional spend.

NOTE 23 TO THE FINANCIAL STATEMENTS

23. Events after the balance sheet date

There were no events to report after the balance sheet date.

Key Performance Indicators 2008-2010 per Investment Plan

Key shifts and STEP priorities:	STEP priority 1 – Increase the achievement of advanced trade, technical and professional qualifications to meet regional and national industry needs.
Performance Indicator:	Proportion of EFTS for students enrolled in advanced trade, technical and professional qualifications greater than 57% (sector average 55%).
Performance Outcome:	Achieved 2009: 68%
	Achieved 2010: 75%
Performance Indicator:	Completion rates for advanced trade, technical and professional qualifications to be equal to or better than 80% (sector average of 76%).
Performance Outcome:	Not Achieved 2009: 71%
	Not Achieved 2010: 78%
Performance Indicator:	Progression after completion from level 1-3 certificates to level 4 certificates and level 5-7 diplomas to be greater than 24% (sector average 9%).
Performance Outcome:	Achieved 2007: 31%.
	Achieved 2008: 26%
	Not Achieved 2009: 16%
	Not Achieved 2010: 21%
Key shifts and STEP priorities:	Key shift – Extending the reach into high levels of learning, with all teaching informed by an understanding or advanced practice, and, in some cases, also by applied research.
Performance Indicator:	First year qualification-level attrition for level 4 certificates and level 5-7 diplomas, degrees and graduate diplomas to be less than 43% (sector average 51%).
Performance Outcome:	Not Achieved 2007: Attrition Rate 48%.
	Not Achieved 2008: Retention Rate 39%
	Not Achieved 2009: Retention Rate 50%
	Not Achieved 2010: Retention Rate 53%
Performance Indicator:	Qualification level completion rates for all level 4 certificate and level 5-7 diplomas, degrees and graduate diplomas (over a 5 year period) to be at least sector average of 31%.
Performance Outcome:	Achieved 2007: 43%.
	Achieved 2008: 44%
	Achieved 2009: 46%
	Achieved 2010: 54%
Key shifts and STEP priorities:	Key shift – Growth in volumes of teaching in applied diplomas and degrees where the impact of productive capability is greatest.
Performance Indicator:	Progression after completion from level 1 to 3 certificates to level 4 certificates and level 5-7 diplomas for Māori student to be greater than sector average of 13%.
Performance Outcome:	Achieved 2007: 23%.
	Achieved 2008: 27%
	Achieved 2009: 18%
	Not Achieved 2010: 29%

Key Performance Indicators 2008-2010 per Investment Plan

Key shifts and STEP priorities:	STEP priority – Increasing literacy, numeracy and language levels in the workplace.
Performance Indicator:	Maintain at least 50 EFTS in foundation and bridging programmes in 2009 and approve strategy to implement “Learning for Living” in 2008.
Performance Outcome:	<p>Achieved 2008: 20 EFTS delivered in Certificate in Community Integration, 41 EFTS delivered in Certificate in Training for Work Skills, 39 EFTS delivered in Certificate in Employment Skills, 86 EFTS delivered in Certificate in English as an Additional Language (Level 3).</p> <p>Achieved 2009: 6.4 EFTS delivered in Certificate in Community Integration, 38.7 EFTS delivered in Certificate in Training for Work Skills, 50.7 EFTS delivered in Certificate in Employment Skills, 98.6 EFTS delivered in Certificate in English as an Additional Language (Level 3) and 13.9 in Certificate in Foundation Nursing.</p> <p>Achieved 2010: 22.9 EFTS delivered in Certificate in Training for Work Skills, 36.2 EFTS delivered in Certificates in Tertiary Study (Levels 1, 2 & 3), 23.2 EFTS delivered in Certificate in English as an Additional Language (Level 3) and 14.0 EFTS delivered in Certificate in Foundation Nursing.</p>
Key shifts and STEP priorities:	STEP priority – Increasing educational success for young New Zealanders – more achieving qualifications at level four and above by age 25.
Performance Indicator:	First year qualification-level attrition for level 4 and above qualifications for students aged under 25 to be less than 36% (sector average 43%).
Performance Outcome:	<p>Not Achieved 2007: Attrition Rate 45%.</p> <p>Not Achieved 2008: Retention Rate 48%</p> <p>Not Achieved 2009: Retention Rate 54%</p> <p>Not Achieved 2010: Retention Rate 58%</p>
Performance Indicator:	Completion rates for one EFTS courses for under level 4 and above for students aged under 25 (over a 2 year period) to be at least 64% (sector average 42%).
Performance Outcome:	<p>Not Achieved 2007: 22%.</p> <p>Achieved 2008: 68%</p> <p>Not Achieved 2009: 61%</p> <p>Achieved 2010: 73%</p>
Key shifts and STEP priorities:	Key shift – Building a role as regional facilitator, providing support to the system at a regional level, through building a shared understanding about the tertiary education needs of local communities and industries.
Performance Indicator:	To be a partner in at least 2 ITP “harmonised” curriculum developments in 2008 (e.g. IT and Beauty programme developments). Achieve stage 1 work in academic harmonisation with TANZ.
Performance Outcome:	<p>Partially Achieved: Agreement to be part of TANZ ‘harmonised’ Bachelor of Applied Management development. TANZ project to document process for qualification development and quality assurance body approval including templates, guidelines and academic board resolution for partner quality assurance completed, with documentation developed.</p> <p>2010: NMIT secured accreditation to deliver TANZ partner approved Computer Maintenance and IT Service & Support qualifications, and National Diploma in Business Administration designed in consultation with TANZ partners.</p>

Statement of Objectives and Service Performance

In the following sections NMIT reports against the Objectives and Service Performance targets of the 2008-2010 Investment Plan. The performance achievements of 2008 and 2009 are restated as previously reported in the institute's 2008 and 2009 Annual Reports. 2010 achievements are reported and concluding statements are provided for each performance target.

OBJECTIVE 1 – Provide relevant and accessible education & training to meet the needs of the region & niche markets.

Performance Indicator:	TEC approval of the NMIT Investment Plan 2008-2010						
Performance Target:	Deliver a minimum of 3,079 EFTS in 2008 (2,775 TEC, 64 ACE, 129 International, 110 Other) in programmes described in Mix of Provision. Deliver a minimum of 3,113 EFTS in 2009. (2,638 TEC, 206 International, 59 ACE, 62 Other) in programmes described in Mix of Provision. Deliver a minimum of 3,126 EFTS in 2010. (2,644 TEC, 272 International, 56 ACE, 154 Other) in programmes described in Mix of Provision.						
Performance Achievement:	Not Achieved in 2008: 3,031 EFTS achieved in 2008. (2,750 TEC (54 ACE), 195 International. Other - 32 ITO, 9 TOP/Skill Enhancement, 40 STAR, 5 Other). Achieved in 2009: 3,444 delivered in 2009. (2,724 TEC, 244 International, 266 International (overseas delivery), 55 ACE, Other: 38 ITO, 3 TOP/Skill Enhancement, 39 STAR, 130 Other). Achieved in 2010: 3,713 delivered in 2010. (2,758 TEC, 260 International, 494 International (overseas delivery), 52 ACE, Other: 48 ITO, 26 YG, 42 STAR, 33 Other). Concluding Statement: Over the Investment Plan period NMIT fulfilled its Investment Plan EFTS Targets.						
Performance Indicator:	Increase educational success for young New Zealanders, with more achieving qualifications at level 4 and above by age 25.						
Performance Target:	Implement STAR, Curriculum Alignment, Gateway and Scholarship strategies to increase school leaver enrolments at NMIT.						
Performance Achievement:	Achieved in 2008: The number of local school leavers enrolling at NMIT has increased from 597 in 2007 to 650 in 2008. The total number of school leavers has increased from 974 in 2007 to 1127 in 2008. The amount of ½ Degree for Free scholarships for school leavers has risen from 28 in 2007 to 32 in 2008. A dramatic increase from 16 in 2004. Each year a scholarship is given to all secondary schools in the region. Secondary students are encouraged to apply for general scholarships as well. Achieved in 2010: An increasing number of school leavers and under 20 year olds are now looking toward NMIT as their tertiary provider; refer to statistics below: <table border="0"> <tbody> <tr> <td>No. of local school leavers enrolments</td> <td>2009 – 369; 2010 - 415</td> </tr> <tr> <td>Total school leaver enrolments</td> <td>2009 – 399; 2010 - 449</td> </tr> <tr> <td>Total local under 20 years enrolments</td> <td>2009 – 951; 2010 – 1,030</td> </tr> </tbody> </table> The amount of ½ Degree for Free scholarships for school leavers jumped significantly from 40 in 2009 to 58 in 2010; a 81.25% increase since 2008. Each year a scholarship is given to all secondary schools in the region. TEC Youth Guarantee scholarships, introduced in the 2010 year resulted in 26 EFTS achieved of a 30 EFTS target. Concluding Statement: NMIT has achieved its Performance Target against the Performance Indicator. In 2010, 479 students up to (and including) the age of 24 completed qualifications at level 4 and above.	No. of local school leavers enrolments	2009 – 369; 2010 - 415	Total school leaver enrolments	2009 – 399; 2010 - 449	Total local under 20 years enrolments	2009 – 951; 2010 – 1,030
No. of local school leavers enrolments	2009 – 369; 2010 - 415						
Total school leaver enrolments	2009 – 399; 2010 - 449						
Total local under 20 years enrolments	2009 – 951; 2010 – 1,030						
Performance Target:	Maintain active involvement in “Connections” and youth-tracking strategies in the region, to promote NMIT as a provider option.						

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Performance Achievement:	<p>Achieved in 2008: NMIT is represented at the Connections Provider Forum meetings by the Education Partnerships Project Manager, Supported Learning Programme Leader, and the Employment Scholarships Co-ordinator. From this links are being developed between TOPS/Youth Training Providers. NMIT maintains active representation on the Connections Steering Group.</p> <p>Statistics are held by Connections about the numbers of 15-19 year olds on the Connections database at NMIT. In 2008 this averaged 160.</p> <p>Achieved in 2010: NMIT is represented at the Connections Provider Forum meetings by the Education Partnerships and Schools Advisor, and Youth Guarantee Coordinator. The Business & Community Relationships and Development Manager maintains active representation on the Connections Steering Group; from this, links are being developed between Youth Training Providers and Youth agencies.</p> <p>Statistics are held by Connections about the numbers of 15-19 year olds on the Connections database at NMIT. In 2010, this averaged 176, an increase of 16 from 2008.</p> <p>Concluding Statement: NMIT has achieved its Performance Target against the Performance Indicator.</p>
Performance Target:	<p>Provide appropriate pastoral support for young New Zealanders including support for Māori and PI students, students with disabilities, as well as health, counselling and recreation services.</p>
Performance Achievement:	<p>Achieved in 2008: Retained the positions of Student Advisor; Kaitakawaenga; Pacific Island Liaison; Disability Coordinator; Health Nurse & Coordinator International Pastoral Care & Accommodation. Implemented Helpdesk Coordinator Position & retained SEED counselling service. Provided access to recreation both on and off campus.</p> <p>Achieved in 2010: Retained the positions of Student Advisor; Kaitakawaenga; Pacific Island Liaison; Health Nurse & Coordinator International Pastoral Care & Accommodation; Helpdesk Coordinator & retained SEED counselling service. Refocussed the Disability Coordinator position to that of Student Advisor – Accessibility, and extended the brief for this position to not only include disability access but to include financial (scholarships) advice and student referral to community health services. Provided access to recreation both on and off campus.</p> <p>Concluding Statement: NMIT has achieved its Performance Target against the Performance Indicator.</p>
Performance Target:	<p>Provide “stair case” opportunities for students progressing from levels 1-4, through implementation in 2008 of new programmes (>L4) in areas of logistics, security, aviation engineering, arts and media, adventure tourism and business and computing.</p>
Performance Achievement:	<p>Achieved in 2008: A level 5 Diploma in Supply Chain Management and a level 6 Diploma in Risk Management were fully approved for delivery and work continued on customising the curriculum to suit their flexible mode of delivery.</p> <p>A third year of study at Level 6 completes training in the technical skills area and provides additional leadership and management training options for students studying the Diploma in Adventure Tourism Leadership.</p> <p>Approval and accreditation was gained for a redeveloped Bachelor of Arts and Media, with majors in Visual Arts & Design and Creative Writing.</p> <p>Delivery of a level 6 Certificate in Category C Flight Instructor Supervision enabled students to make progression from a supervised to independent Category C Instructor.</p> <p>A level 6 Diploma in Aeronautical Maintenance Certification assists aircraft maintenance engineers to obtain their CAA Licence by delivering support materials and instruction within a flexible learning framework.</p> <p>Achieved in 2010: Approval and accreditation was gained for a redeveloped Diploma in Arts and Media (Levels 4 – 7), with majors in Visual Arts & Design, Creative Writing, Contemporary Music and Graphics and Multimedia, incorporating a range of certificate and diploma qualifications at levels 4, 5 and 6. This redevelopment will enhance options for progression and specialist study pathways within the programme and onto the Bachelor of Arts & Media degree.</p>

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A redeveloped Bachelor of Information Technology, incorporating majors in Information Systems, Systems Development and ICT Infrastructure will be delivered from 2011. The programme will enable graduates to develop professional careers in information technology / information systems.

A level 5 National Diploma in Business Administration has been designed in consultation with industry to meet the needs of those who have skills and knowledge in Business Administration at an advanced level, but don't have qualifications to support their skills. This programme will give students an opportunity to progress in their careers and demonstrate their effectiveness as administrators.

Concluding Statement: Significant progress has been made in meeting this Performance Target.

Performance Indicator: Engage with regional community and industry clusters to build competencies for productivity and innovation and support economic transformation.

Performance Target: In 2008 establish new trade and technical qualifications in Aviation Engineering Diploma.

Performance Achievement: **Ongoing at the end of 2008:** The School of Aviation has been developing the Level 6 Diploma of Aeronautical Maintenance Certification using a fully flexible online version of training that enables the RNZAF, AirNZ and our Certificate students to study while maintaining their current employment within industry.

Of the 10 courses required by the Diploma, three courses were developed in 2008.

Ongoing at the end of 2009: The School of Aviation has been developing the Level 6 Diploma in Aeronautical Certification using a fully flexible online version of training that enables the RNZAF, Air NZ and our students to study while maintaining their current employment within industry. Of the 10 courses required by the Diploma, six courses have been developed through to 2009 and are currently running.

A separate Diploma qualification in Aeronautical Engineering Management has also been developed and is being delivered to RNZAF students in 2010.

Ongoing at the end of 2010: The School of Aviation has continued developing the Level 6 Diploma of Aeronautical Maintenance Certification with seven of the ten modules now complete. Students are progressing through the qualification and development of the remaining modules will continue through 2011.

The Diploma of Aeronautical Engineering Management development was completed and the programme delivered to the 2010 intake. All students graduated with 100% completion. Further development work is now required to match new training equipment.

Concluding Statement: This Performance Target has been achieved.

Performance Target: In 2008 conduct research to recommend new trade and technical programmes to be developed for delivery in 2009 (Refer QRP3 trades project).

Performance Achievement: **Achieved in 2008:** the introduction of AutoCAD and ArchiCAD evening classes (Computer Aided Design), Solidworks and the 4711 Welding.

Ongoing at the end of 2008: In 2008 a feasibility study was undertaken into offering a Fabrication programme at mid-year 2009 and Welding and Pre-Trade Electrical.

Ongoing at the end of 2009: A new pre-trade technical Certificate in Aeronautical Engineering Fundamentals has been developed and is underway with 96 additional students. A new fabrication course called Advanced Aircraft Structural Repair is currently under development.

Achieved at the end of 2010: In alignment with the New Zealand Motor Industry Training Organisation's review of motor industry qualifications, two new National Certificates in Motor Industry at Levels 3 and 4 were offered, targeted at students wishing to pursue careers as automotive technicians through the apprenticeship scheme.

Redevelopment of the Aircraft Maintenance programme, to offer a Level 4 Certificate in Aeronautical Maintenance Engineering this is to better align course content with the New Zealand Qualifications Framework and provide students with a well-designed pathway of future employment and/or further study that offers both NMIT and national qualifications that recognise different levels of achievement.

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OBJECTIVE 1 – Provide relevant and accessible education & training to meet the needs of the region & niche markets.

Concluding Statement: New developments, involving engagement with key technical trades stakeholders, have been successfully introduced.

Performance Target: Resource Business Liaison roles to research and meet industry training needs, and market NMIT programmes and training direct to industry.

Performance Achievement: **Achieved in 2008:** Business Liaison Nelson and Business Key Account Manager Marlborough focussed on building relationships with key business and industry, launched online programmes in First Line Management, Diploma in Viticulture a TANZ pilot of NZ Diploma in Business as well as securing enrolments for NMIT on campus programmes and training.

Achieved in 2010: Business liaison and key account manager roles have been combined with schools and community liaison roles to form a Business & Community Relationships and Development Team. This team plays a key role in NMIT's marketing strategy to achieve its organisational objective 3 'to engage our communities and industry in learning', and represents a shift from advertising towards engagement activity that drive recruitment for NMIT. Examples of activities by this team in 2010 include: research into the industry sectors of Viticulture and Aquaculture and for the Bachelor of Commerce to ensure relevancy of programme content and delivery; development of annual marketing strategies for NMIT schools that focus on business and community engagement strategy with supporting marketing communications activity; implementation of annual high school engagement plans, and the introduction of the 'Step into Business' speaker series as a tactic to engage industry and key business with NMIT.

Concluding Statement: New developments involving engagement with key technical trades stakeholders have been successfully introduced.

Performance Indicator: **Engage with regional community and industry clusters to build skills and competencies for social, cultural and environmental development and support outcomes.**

Performance Target: Work closely with the Brook Waimarama Trust to establish an environmental education centre in 2008.

Performance Achievement: **Partially Achieved in 2008:** NMIT has engaged in an education alliance with Garin College and The Brook Waimarama Trust. An agreement between the three parties was established in 2008 under the Secondary Tertiary Industry Collaboration (STIC) project. The objective of the alliance is to strengthen the link between regional schools, NMIT and industry for the purposes of improving outcomes for the young people of this region and the wider community. Detailed planning and costing underway to be completed in 2009.

Achieved in 2009: NMIT has engaged in an education alliance with Garin College and The Brook Waimarama Trust. An agreement between the three parties was established in 2008 under the Secondary Tertiary Industry Collaboration (STIC) project. The objective of the alliance is to strengthen the link between regional schools, NMIT and industry for the purposes of improving outcomes for the young people of this region and the wider community. Detailed planning and costing was completed in 2009 and the education centre completed ready for delivery commencing 2010.

Achieved in 2010: NMIT has established, resourced and implemented STAR and Gateway Conservation courses involving Garin College and the Brook Waimarama Sanctuary as part of the Conservation alliance. The Brook Waimarama Sanctuary Conservation Centre was officially opened by Dr Nick Smith, in February 2010 and is now fully functional.

Concluding Statement: Significant progress has been made in meeting this Performance Target.

Performance Target: Establish a partnership with the Nelson School of Music to introduce a contemporary music performance major into the NMIT Diploma in Arts and Media.

Performance Achievement: **Achieved in 2008:** In consultation with the Nelson School of Music, level 4 and 5 Contemporary Music courses have been developed and incorporated into the Diploma in Arts and Media programme, leading to the following specialist Music qualifications: Certificate in Arts and Media (Contemporary Music) Level 4 120 credits available from 2008 and Diploma in Arts and Media (Contemporary Music) Level 5 240 credits available from 2009.

Achieved in 2010: The specialist Contemporary Music qualifications within the Diploma in Arts and Media programme were reviewed and redeveloped in 2009 to create qualifications that have

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progression into higher study in the subject. Selected courses were also re-titled to clarify, better reflect their content and make more user-friendly. The revised Contemporary Music programmes were delivered successfully in their new form in 2010.

Concluding Statement: NMIT has achieved its Performance Target against the Performance Indicator.

Performance Indicator: **Continue the process of Regional Facilitation. Develop increased pathways between NMIT and other providers.**

Performance Target: Update the Tertiary Education Regional Statement in 2008.

Performance Achievement: **Achieved in 2008:** “Top of the South” Tertiary Education Regional Statement updated by July 2008.

Future priorities include foundation skills, literacy and numeracy, trades training, management training, English as a second language, digital literacy, recreational ‘non-formal’ courses, and all aspects of aged care. Demand for training in agriculture, horticulture, forestry, aquaculture and fishing remains constant but with changing needs. Tourism, services to business and research are current and evolving cluster areas. Further capacity and capability to be developed in E Learning and flexible packages including provision for on job training, and to explore provision of concentrated training in months when seasonal demand is at the lowest.

Concluding Statement: The 2010 Curriculum Review addressed the needs of the ‘Top of the South’ regional community and formed the basis of the 2011-2013 Investment Plan.

Performance Indicator: **Withdraw from non-niche out-of-region deliveries and focus TEC resourcing on regional developments.**

Performance Target: In 2008 withdraw from Auckland deliveries in security and distribution, and nationwide companion animal programme.

Performance Achievement: **Achieved in 2008:** Withdrawal from all Auckland based deliveries in security and distribution and nationwide companion animal programme achieved during 2008.

Achievement in 2010: No further offerings of the Certificate in Frontline Security and Certificate in Distribution for 2011.

Certificate in Companion Animal Services not offered in 2010.

Concluding Statement: NMIT has achieved its Performance Target against the Performance Indicator.

Performance Target: In 2008 provide resources and training to tutorial staff to integrate and contextualise literacy and numeracy to specific industry clusters, via the Learning for Living initiative.

Performance Achievement: **Achieved in 2008:** The Learning for Living programme was completed by 25 tutors and their Heads of School. An Action Plan has been submitted to TEC for embedding both literacy and numeracy at levels 1-4 from 2009 - 2011.

Achieved in 2010: NMIT’s Action Plan for embedding literacy & numeracy led to the appointment of a Learner Journey Manager in June 2009 to lead the plan and initiatives.

In 2009, some 20 teaching staff became engaged in Numeracy professional development with 14 completing the whole programme.

A programme of Staff Professional Development began in 2009 and continued through 2010. 14 tutors supported to complete the NCALE Vocational qualification. A further 5 tutors already have the same qualification and 1 has gained the NCALE Educator qualification. NMIT’s Adult Teaching qualification has provided further training in embedding literacy and numeracy and this is being replaced with CPIT’s Diploma in Tertiary Learning & Teaching in 2011.

All level 1 - 3 main stream courses continue to embed Literacy & Numeracy (2010 target 50%+ of all L1-3 courses) with some at levels 4 & 5.

Concluding Statement: NMIT has achieved its Performance Target against the Performance Indicator.

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Performance Indicator: Provision of foundation courses appropriate to stakeholder and regional requirements and increase literacy, numeracy and language levels for the workforce.

Performance Target: Deliver in 2008 53 EFTS in Employment Skills (Nelson and Marlborough), 21 EFTS in Certificate in Community Integration, and 50 EFTS in Training for Work Skills in 2008.

Performance Achievement: **Not Achieved in 2008:** Employment Skills (Nelson and Marlborough) 39 EFTS, Certificate in Community Integration 19 EFTS, Training for Work Skills 41 EFTS in 2009.

Not Achieved in 2009: Employment Skills (Nelson and Marlborough) 50.7 EFTS, Certificate in Community Integration 6.4 EFTS, Training for Work Skills 38.7 EFTS and Certificate in Foundation Nursing 13.9 EFTS.

Not Achieved at the end 2010: Certificate in Training for Work Skills 22.9 EFTS, Certificate in Tertiary Studies Level 1 46.1 EFTS, Foundation Nursing 14.0 EFTS.

Concluding Statement: In 2010 NMIT carried out a curriculum review of Foundation Studies to reflect community demands and TEC strategic guidance. The new curriculum profile has been included in the 2011-2013 Investment Plan.

Performance Indicator: Maintain and promote a teaching department specialising in Māori language and customs.

Performance Target: In 2008 provide 42 EFTS in Te Tuara me te Tinana o Te Reo, Te Rito o Te Reo, Toi Māori. Provide 25 EFTS for joint venture initiatives with Ngāti Koata and Whakatū Marae.

Performance Achievement: **Partially Achieved in 2008:** In 2008, Te Tuara me Te Tinana o Te Reo, and Te Rito o Te Reo achieved 36.5 EFTS across both programmes.

Not Achieved in 2008: The joint venture initiatives were not met with 0 EFTS being achieved.

Achieved in 2009: In 2009, Te Tuara me Te Tinana o Te Reo, and Te Rito o Te Reo achieved 47.5 EFTS across both programmes.

Not Achieved in 2009: The joint venture initiatives were not met, however, NMIT continues to explore joint venture opportunities with Whakatū Marae.

Partially Achieved in 2010: There was a significant increase in Te Reo delivery across the Top of the South including Golden Bay and Kaikoura. Certificate in Te Rito o Te Reo 15 EFTS. Certificate in Te Tuara Me Te Tinana o Te Reo 36.0 EFTS.

Sixty percent of mainstream programmes included combinations of Te Tiriti o Waitangi and tikanga modules.

Regular meetings have been held with the Whakatū Marae to explore opportunities for shared developments particularly focussing on disaffected youth.

Concluding Statement: During the Investment Plan period considerable effort has been made to increase the volume of activity and quality of Te Reo programmes and to explore opportunities for increased activity. The success of these initiatives is reflected in the 2011-2013 Investment Plan.

Performance Indicator: Engage and promote Māori learning at levels 5 and above.

Performance Target: Develop and implement a Māori Liaison Plan and develop a strategy to encourage enrolment at levels 5 and above.

Performance Achievement: **Ongoing at the end of 2008:** The development of a comprehensive Māori Marketing Strategy is ongoing.

Ongoing at the end of 2009: With the appointment of a Director of Māori Education at the end of 2008 an options review was undertaken to explore the possibility of including a level 5 programme in Māori language/Māori studies in the 2011-2014 investment plan.

The development of a comprehensive Māori marketing strategy is continuing. Kaitakawaenga high school engagement plan developed and implemented including school visits, campus visits, participation in career expos, targeted Māori promotion of the NMIT '½ a degree for free programme', Youth Guarantee programme, support of high school Kapa haka and Manu Kōrero activities continues.

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Kaitakawaenga student support plan developed and implemented including Pōwhiri and Mihimihi for all students, access to learning support, on campus recreational activities, on campus keynote speaker programme, proactive promotion of Māori scholarships, promotion of Māori events including Waitangi Day, Māori language Week & Matariki. Communications channels developed with students including e-text and Māori support information on NMIT online that contains information on support, scholarships, important events and student achievers and mentor profiles.

Concluding Statement: In 2010 the number of NMIT EFTS defined as Māori totalled 10% and of these 243 Māori students (26% of Māori student population) were at Levels 5 and above. The Iwi/Māori Kaunihera was established and met on 3 occasions to help develop Māori participation and involvement across the “Top of the South”. A study entitled “Kia mahea te hua makihikihi” sponsored by the TEC, was undertaken to identify the learning challenges for Māori learners. This report informed the 2011-2013 Investment Plan.

Performance Indicator:	Development, implementation and review of flexible learning capabilities.
Performance Target:	All new programme developments incorporate a review of suitability for modes of flexible teaching.
Performance Achievement:	<p>Ongoing at the end of 2008: Current development process includes consideration of flexible delivery modes. Further work is being carried out to create a more detailed development plan to include identification of flexible learning approaches in terms of programme structure, logistical flexibility and pedagogy.</p> <p>Ongoing at the end of 2009: The increased application of flexible learning approaches is reflected in the growth in the use of the NMIT online Learning Management System over the last four years. Over 274 courses now have online support areas of which 86 make significant use of web technologies to support learners on and off campus. The current curriculum development process includes consideration of flexible delivery modes. Further work is being carried out to create a more detailed development plan to include identification of flexible learning approaches in terms of programme structure, logistical flexibility and pedagogy.</p> <p>At the end of 2010: Flexible learning considerations are now integrated within the programme development process. 2010 saw a further increase in both numbers of courses using some form of online support (31%), significant online support (11%) and in the level of online activity within those courses (up 40%). NMIT Online is now a core learning support platform with substantial integration with other NMIT services and an integral component in the Learner Journey initiative. The 2011-2013 Investment Plan includes a commitment to have 50% of all courses blending significant use of technology to support learners by 2013.</p> <p>Concluding Statement: This is an on-going process and significant progress has been made in this Investment Plan period providing a sound basis for the 2011-2013 Investment Plan.</p>

Performance Indicator:	Development and implementation of alternative delivery methods.
Performance Target:	Increase on-job training opportunities and expand the Employment Scholarship programme to other industry sectors.
Performance Achievement:	<p>Achieved in 2008: The Employment Scholarship Programme has been expanded to level 4 business administration commencing in 2009. Currently there are 12 enrolments on this programme with an expected 18 during the year.</p> <p>National Certificate in Business (First Line Management) was introduced in 2008. This is an online programme now comprising 10 modules aimed at people with supervisory experience or about to take on these responsibilities. This programme is practical and a number of assessments relate to the persons workplace.</p> <p>A pilot of online delivery in New Zealand Diploma in Business courses was trialled in semester 2, 2008. While of general application, the primary market for this offering is people in the workplace looking to upgrade their business and management skills. It is intended to roll out this delivery more widely in semester 2, 2009.</p>

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OBJECTIVE 1 – Provide relevant and accessible education & training to meet the needs of the region and niche markets.

Certificates in Community Support Services, Horticulture, Retail and Computer Technology were delivered as self-paced distance programmes, with students working independently through materials and activities provided. Seminars, workshops and on-job training supplemented the material given to students.

Achieved in 2010: During this Investment Plan period NMIT has been developing its capability in blended and on-line learning opportunities starting with Viticulture and Aviation Engineering. The skills developed in these will be used to expand into other curriculum areas. For the 2011-2013 Investment Plan the commitments relating to blended delivery will be measured by the proportion of courses recorded in the SDR against Internet codes 3 and 4. For 2010 the figure is estimated to be 10%.

Concluding Statement: Significant progress has been made in meeting this Performance Indicator.

Performance Indicator:	Implementation of initiatives from Equal Education Opportunities Plan.
Performance Target:	EEdO objectives achieved.
Performance Achievement:	<p>Achieved in 2008: Health & Wellbeing supported through Counselling services; Student Advisor; Kaitakawaenga; Pacific Island Liaison & International Coordinator. Disability Coordinator provided access to 1:1 support; equipment & interpreters. Consultation maintained via Community Advisory Group and networking with Community Agencies. Learning support provided through the Library Services. Schools and colleges visited to encourage participation in further education by all students.</p> <p>Achieved in 2010: Support Services retained Kaitakawaenga and Pacific Island Liaison positions together with Student Advisors; counselling and health services; scholarship information and assistance to access community services. Student Support Helpdesk was successful in proactively attracting and engaging students with support services offered. Improvement in communication between Student Support and Library Learning Services continues toward improving the Learner Journey. All students who identified as having a disability were contacted at least three times in 2010 to ensure they were aware of the services available to them. There were no identified unmet needs for any student.</p> <p>Concluding Statement: Significant progress has been made in meeting this Performance Indicator.</p>
Performance Indicator:	Participation in ongoing consultation with Iwi and implementation of initiatives to enhance participation and retention of Māori students.
Performance Target:	Roles redefined for Kaituhono-a-Iwi, and Kaitakawaenga - Nelson and Marlborough with a focus on Māori student participation and success rates and to set targets and KPIs for other years.
Performance Achievement:	<p>Achieved in 2008: In 2008 the position of Director Māori Education was developed. This vacancy was filled in November 2008.</p> <p>The Kaitakawaenga position within the student support team was redefined and in place to provide support for Māori students studying at NMIT. Key duties include provision of information to potential students/enquirers at high schools and community groups, provision of scholarship information and on campus student support services.</p> <p>Concluding Statement: During 2010 a new Treaty of Waitangi policy was developed and approved by Council following extensive consultation with Iwi and maata waka. An Iwi/Māori Kaunihera was identified with membership from each of the eight Top-of-the-South Iwi.</p>
Performance Indicator:	Develop, implement and promote an NMIT Export Education strategy that includes recruitment and marketing plans.
Performance Target:	Update Export Education Strategy in 2008 and deliver 129 International EFTS. Continue to develop partnerships with international TEOs.
Performance Achievement:	<p>Achieved in 2008: New Export Education Strategy developed and implemented to achieve greater focus and narrower market spread – student international target exceeded by 75 EFTS. Joint venture relationships in China and India being identified and developed.</p> <p>Achieved in 2009: 242 EFTS (excluding overseas delivery).</p>

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Achieved in 2010: 260 EFTS (excluding overseas delivery).

Concluding statement: The strategy was updated annually for 2009 and 2010 with international student EFTS increases resulting each year. Joint venture relationships for Business and Computing training in China are active as is training for the maritime industry in India.

Objective 2 Ensure excellence of provision and student achievement.

Performance Indicator: Improve Student Satisfaction and Graduate Destination Outcomes.

Performance Target: Review and update Quality Management System in 2008.

Performance Achievement: **Achieved in 2008:** 59 controlled documents were revised, many of which required substantial work and consultation with relevant stakeholders including students. Re-ordering, updating and corrections to the system were carried out, and all documents converted from Wordviewer to PDF versions.

Achieved in 2010: NMIT's QMS has been completely remodelled in the last two years. All policies and procedures are available on the staff intranet, and the Institute's website.

Concluding Statement: NMIT has achieved this Performance Target.

Performance Target: Achieve successful outcome from ITPQ audit, and positive acknowledgement of all NMIT degree monitor reports.

Performance Achievement: **Partially Achieved in 2008:** The ITP Quality audit team found NMIT is continuing to meet the ITPNZ academic standards, and confirmed our Quality Assured Status. Ten recommendations were made and one corrective action was acknowledged and agreed to, requiring gaps to be filled in the QMS surrounding Research, Teaching and Learning, Assessment, the Treaty of Waitangi, and Quality Assurance for ACE, Foundation Learning and the Code of Practice for International Students.

ITP Quality was supplied with all degree APERs by mid-2008, but as yet no acknowledgement has been received.

Achieved in 2009: The ITP Quality academic audit team found NMIT is continuing to meet the ITPNZ academic standards, and confirmed our Quality Assured Status. One corrective action was identified requiring gaps to be filled in the QMS surrounding Research, Teaching and Learning, Assessment, the Treaty of Waitangi, and Quality Assurance for ACE, Foundation Learning and the Code of Practice for International Students. A full review of NMIT's QMS was completed in 2009 and confirmation received from ITP Quality that the material submitted showed evidence of a well organised quality management system, consistent with both the old academic standards and the new evaluative system.

ITP Quality was supplied with all degree APERs, following a self assessment report format. Acknowledgment and feedback was received from a Lead Evaluator that the analysis provided in terms of the key evaluation questions will stand NMIT in good stead as it moves to implement the change to an evaluative and outcomes focussed approach to quality assurance.

Achieved in 2010: A mid-term quality review was carried out in 2010 with the findings that NMIT had made substantial progress in implementing a system of self assessment as a key driver in its quality assurance processes.

All annual degree self-assessment reports were provided to ITP Quality to meet the requirements of degree monitoring.

Concluding Statement: NMIT has achieved this Performance Target.

Performance Target: Review advisory committees and industry linkages to ensure strong connections with the regional community, which improve quality and relevance of education.

Performance Achievement: **Ongoing at the end of 2008:** The Review has taken place and been shared with Heads of School who are addressing gaps in representation.

NMIT have included secondary school representatives within the Programme Advisory Committee membership. This will allow ongoing input from schools into programme design and content, with the purpose of enhancing secondary-tertiary pathways.

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Objective 2 Ensure excellence of provision and student achievement.

Ongoing at the end of 2009: The review has been completed and the results have been shared with Heads of School who are addressing gaps in representation.

NMIT have included secondary school representatives within the Programme Advisory Committee membership. This will allow ongoing input from schools into programme design and content, with the purpose of enhancing secondary-tertiary pathways.

Ongoing at the end of 2010: At the end of 2010: Youth Guarantee (YG) Advisory Committee has been set up, including representatives from secondary schools and youth groups, in response to YG programme development initiatives.

Concluding Statement: Significant progress has been made against this Performance Target and there is a performance commitment relating to advisory committees in the 2011-2013 Investment Plan.

Performance Indicator: **Continual improvement of student success, retention and satisfaction.**

Performance Target: Undertake annual Student Satisfaction Surveys and programme self reviews, which should identify areas for improvement and report findings to Directorate, Academic Board and Council.

Performance Achievement: **Achieved in 2008:** Student Satisfaction Surveys undertaken for all programmes, with an overall response rate of 55%; and of the responses achieved a satisfaction level of 89% was achieved.

75 programme self reviews were undertaken, submitted to the Quality Committee for endorsement and approved at Academic Board, with any requirements to be monitored by Academic Committees and the Quality Committee.

Towards the end of 2008 the Programme Annual Review procedure and template were substantially revised to reflect developments in TEO self assessment and external evaluation and review.

Achieved in 2010: For 2010 the Institute introduced a new student satisfaction surveys programme. There were four separate surveys: First Impressions Survey, Learner Journey Survey, Learner Experience Survey, and Graduate Destination Survey (the latter for those students who completed their study with NMIT towards the end of 2009). The mainly on-line questionnaires each generated a response rate of approximately 17%. The First Impressions survey showed that for 89% of the respondents NMIT was meeting or exceeding their expectations.

The students who participated in the Learner Journey survey were, overall, very satisfied with their 'learning journey'. This is reflected in very high levels of satisfaction with the teaching they are receiving, the content and delivery of their courses, and the supporting services and materials.

From the Learner Experience survey 94% of respondents recorded that their 'learner experience' at NMIT had met or exceeded their expectations.

Key themes from the First Impressions Survey, Learner Journey Survey and Learner Experience Survey were identified and actions for improvement shared, agreed and implemented.

Self Assessment Reports were published for all Programme Areas and Schools. Those for Schools were presented to a quality monitoring panel with summaries shared with the Academic Board.

A new Internal Review programme, based on the NZQA methodological framework, was introduced and six programme areas were piloted in the 2nd semester 2010. Reports from these internal reviews were presented to the Quality Committee.

Concluding Statement: Significant progress has been made to meet this Performance Target, laying a firm foundation for further improvement in the 2011-2013 Investment Plan.

Performance Indicator: **Development of success, retention and satisfaction targets for subsequent years and implementation of plans to achieve enhancement.**

Performance Target: Identify targets for subsequent years and report on KPI objectives for 2008.

STATEMENT OF OBJECTIVES AND SERVICE PERFORMANCE

Objective 2 Ensure excellence of provision and student achievement.

Performance Achievement: **Achieved in 2008:** Targets identified in NMIT Investment Plan 2008-2010. Retention rate and completion rates for bridging programmes were 97.75% (target 60-80%) and 65.2% (target 50-75%) respectively. Retention rate and completion rates for first year were 97.07% (target 70-90%) and 79.01% (target 70-90%) respectively. Retention rate and completion rates for subsequent years were 98.03% (target 80-100%) and 87.43% (target 80-100%) respectively. 2008 KPI objectives include medium term objectives in this table; and Equal Education Opportunities also reported within the (2008) Annual report.

Achieved in 2010: In 2009 and 2010 the TEC began to develop new measures for Educational Performance Indicators (EPIs) for successful course completion, qualification completion, student retention and student progression. As part of the 2010 Curriculum Review and preparation of the 2011-2013 Investment Plan NMIT has used these new measures to track progress in 2008 and 2009 and to predict 2010 student performance.

Concluding Statement: The new Educational Performance Indicators have been adopted and have played a key part in monitoring performance and encouraging improvement. The use of this data will play an increasingly important role in the organisation's drive for continuous improvement.

Performance Indicator: **Minimum qualifications and experience identified in all vacancies.**

Performance Target: 100% of all job vacancies identify minimum qualifications and experience required.

Performance Achievement: **Achieved in 2008:** All Academic and Allied positions that require specific qualifications or experience have the requirements specified in the person specifications and advert/job description.

Concluding Statement: This performance target continues to be met.

Performance Indicator: **Establish minimum qualification guidelines for positions and development of plans to exceed this level.**

Performance Target: Develop strategy to increase percentage of degree teaching staff with Masters or PhD qualifications.

Performance Achievement: **Ongoing at the end of 2008:** An audit of staff qualifications has taken place and discussions are underway through the appraisal programme to explore development opportunities.

Ongoing at the end of 2009: An audit of staff qualifications has taken place and discussions are underway through the appraisal programme to explore development opportunities. Currently around sixty percent of our degree tutors are qualified at Masters level or above or soon will become so.

Achieved at the end of 2010: Vacant positions to be recruited have identified minimum qualifications in place. Staff performance appraisal meetings include individual professional development plan.

Concluding Statement: Guidelines and processes for minimum qualifications and staff development plans have been implemented and the number of staff with post graduate qualifications has increased. This performance indicator has been achieved.

Performance Indicator: **All staff to have current job descriptions and an annual performance appraisal to establish performance development plans.**

Performance Target: All full-time and proportional staff to have current job descriptions and undertake a performance appraisal in 2008.

Performance Achievement: **Achieved in 2008:** All staff have a current job description.

Not Achieved in 2008: The performance target was not met in 2008 with only 57% of all staff having a recorded Performance Appraisal.

Not Achieved in 2009: The performance target was not met in 2009 with only 60% of all staff having a recorded Performance Appraisal.

Not Achieved in 2010: 60% of performance appraisals completed in 2010.

STATEMENT OF OBJECTIVES AND SERVICE PERFORMANCE

Objective 2 Ensure excellence of provision and student achievement.

<p>Performance Target:</p> <p>Performance Achievement:</p>	<p>Concluding Statement: This Performance Indicator is partially achieved. All staff have job descriptions but the target for performance appraisals has not been achieved.</p> <p>Implement the recommendations of the Investors in People review in 2008.</p> <p>Achieved in 2008: New management structure completed in November 2008. Key institutional objectives approved and implemented for use in 2009 operating statement and development of self-assessment.</p> <p>Concluding Statement: All full-time staff Performance Appraisals completed by the end of 2010. Partial achievement of fractional part-time staff Performance Appraisals. Appraisal process for fractional staff to be reviewed to ensure coverage of part-time staff.</p>
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<p>Performance Indicator:</p> <p>Performance Target:</p> <p>Performance Achievement:</p> <p>Performance Achievement:</p>	<p>Provision of cost effective student services appropriate to student needs.</p> <p>Identify best practice within the sector and make recommendations to Directorate to enhance where appropriate. Specifically identify needs of non-campus based students.</p> <p>Achieved in 2008: Process & best practise reviewed for all international students and successful audit conducted. Internal processes for student assistance re-evaluated and remain under continuous improvement. Pilot on-line study project failed to identify any new or specific needs of distance students. Improvements were made in publishing information for student access to services.</p> <p>Achieved in 2010: The delivery of student support services to best meet student needs and to assist student achievement was re-evaluated and enhancements were made to NMIT's service delivery processes. Student Survey information drove a re-evaluation of services to students with accessibility issues and an annual plan of contact was established. The Code of Practise for the Pastoral Care of International Students was included in a training update for NMIT's Student Support Services team; orientation delivery was re-evaluated to ensure that the correct modules were used for different groups of students. Visits to Marlborough and Woodbourne campuses by the Student Support Services team were increased and plans are in place to increase the availability of information and services to all distance-learning students.</p> <p>Concluding Statement: Significant improvement against this Performance Indicator has been achieved.</p>
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<p>Performance Indicator:</p> <p>Performance Target:</p> <p>Performance Achievement:</p>	<p>Provision of independent career guidance for students.</p> <p>Students able to access independent career counselling on a self-referral basis.</p> <p>Achieved in 2008: Continuing contract held with Career Services for one to one, 1 hour appointment for current students. Qualified Careers Counsellor employed within Directorate of Marketing and Student Services.</p> <p>Achieved in 2010: Careers staff delivered training to Student Support staff, Schools Liaison and tutors to enable on-the-ground information to students using the Careers website. The Directorate of Marketing and Student Services maintains the employment of a qualified Careers Counsellor and students requiring more assistance are referred, free of charge to the Careers Service.</p> <p>Concluding Statement: This Performance Target has been achieved.</p>
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<p>Performance Indicator:</p> <p>Performance Target:</p> <p>Performance Achievement:</p>	<p>Support and promote Iwi-delivered and Marae-based provision.</p> <p>Deliver a minimum of 25 EFTS through Iwi and Marae based initiatives.</p> <p>Not Achieved in 2008: This target was not met.</p> <p>Not Achieved in 2009: This target was not met.</p> <p>Not Achieved in 2010: This target was not met.</p> <p>Concluding Statement: In 2010 provision in Te Ataarangi Te Reo Māori was delivered from Te Āwhina Marae (Motueka) 8 EFTS, Onetahua Marae (Takaka) 3.5 EFTS, and Kaikoura 2.3 EFTS</p>
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<p>Performance Indicator:</p> <p>Performance Target:</p>	<p>Effective engagement with industry, ITOs and advisory committees to ensure the delivery of current and relevant curricula.</p> <p>Implement recommendations from Effective Industry Advice report – Business Links project.</p>
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STATEMENT OF OBJECTIVES AND SERVICE PERFORMANCE

Objective 2 Ensure excellence of provision and student achievement.

<p>Performance Achievement:</p>	<p>Achieved in 2008: Partnership formed with SITA group of ITOs (Retail Institute, HITO, HSI, SFRITO) to develop 'Service Centre of Excellence' in Nelson/Tasman.</p> <p>Achieved in 2010: Reviewed and strengthened membership of Industry advisory committees to ensure closer links with individual businesses as opposed to agency representation. Step into Business Speaker series completed with five senior industry speakers engaging directly with Director of Curriculum and Planning, Head of Schools and Programme Leaders.</p> <p>Concluding Statement: Significant progress has been made against this Performance Indicator but the process requires constant monitoring and improvement.</p>
<p>Performance Indicator:</p>	<p>Development of an effective Institutional RPL policy.</p>
<p>Performance Target:</p>	<p>Implement new RPL policy and review effectiveness. Investigate establishment of a Centre for RCC/RPL.</p>
<p>Performance Achievement:</p>	<p>Achieved in 2008: Recognition of Academic Credit policy (312) reviewed in late 2008 to reflect changes in organisational structure and updates to references and ITPNZ Quality Standards. ITP Quality audit stated "credit transfer and recognition of prior learning which are supported by detailed documented procedures (312) appear to be working well...."</p> <p>Ongoing at the end of 2008: Investigation into Centre for RCC/RPL ongoing.</p> <p>Ongoing at the end of 2009: Investigation into Centre of RCC/RPL ongoing for 2011-2014 Investment Planning.</p> <p>Ongoing at the end of 2010: Investigation into Centre of RCC/RPL ongoing for 2011-2013 Investment Planning.</p> <p>Concluding Statement: This performance indicator was partially achieved. The Academic Credit policy (312) was reviewed, amended and implemented but the exploration of an RPL centre is ongoing as part of the Learning Hub developments.</p>
<p>Performance Indicator:</p>	<p>Establish articulated agreements between NMIT and "feeder" schools (Curriculum Alignment) and stair-casing TEI's e.g. Universities.</p>
<p>Performance Target:</p>	<p>Review of all feeder school (recorded in Regional Statement), and collation of articulations.</p>
<p>Performance Achievement:</p>	<p>Achieved in 2008: Articulations are in place with all local Secondary Schools.</p> <p>Achieved in 2010: All STAR course agreements were updated and signed with new criteria established for participation in NMIT Tertiary Pathway courses.</p> <p>Concluding Statement: This Performance Target has been achieved.</p>
<p>Performance Indicator:</p>	<p>Develop successful transitions from schooling: ensuring the 'baby blip' generation achieves its potential.</p>
<p>Performance Target:</p>	<p>Increase STAR, Curriculum Alignment and Gateway activity from 2007 to 2008.</p>
<p>Performance Achievement:</p>	<p>Achieved in 2008: The number of students on STAR funded courses increased from 598 in 2007 to 615 in 2008. In 2008 NMIT offered five new Tertiary Pathway courses eligible for STAR funding. Tertiary Pathway courses are developed under the curriculum alignment principle of engagement.</p> <p>The number of secondary school students participating in NMIT Gateway initiatives increased from 24 in 2007 to 29 in 2008. The number of Gateway agreements expanded from 7 in 2007 to 16 in 2008. Agreements range across a number of industry areas.</p> <p>Achieved in 2010: STAR funded courses increased from 38.9 EFTS in 2009 to 41.8 EFTS in 2010. In 2010 NMIT offered 64 Tertiary Pathway courses eligible for STAR funding. In 2010 six new MOU contracts were developed under the curriculum alignment principle of engagement. Nine Curriculum contractual partnerships were in place during 2010. 44 secondary school students participated in NMIT Gateway initiatives. Two new Gateway packages & Tertiary Pathway courses were developed in 2010.</p> <p>Concluding Statement: This Performance Target has been achieved.</p>

STATEMENT OF OBJECTIVES AND SERVICE PERFORMANCE

Objective 2 Ensure excellence of provision and student achievement.

Performance Indicator:	Support links between research, scholarship and teaching.
Performance Target:	Implement initiatives from Centre for Evidence Based Practice project – Business Links.
Performance Achievement:	Achieved in 2008: Funding application for aviation research on information and communication technology complete. Formal links with Cawthron Institute in place for Aquaculture provision. Three health/nursing research papers published. Concluding Statement: There has been an increasing focus on applied research and its impact on teaching and learning and this has been confirmed in the 2011-2013 Investment Plan Performance Commitments.
Performance Indicator:	Improve research connections and linkages to create economic opportunities.
Performance Target:	The Research and Ethics Committee will review the institute’s research strategy and will report to the Academic Board in April 2009.
Performance Achievement:	Ongoing at the end of 2009: The Research and Ethics Committee is currently reviewing the Research Strategy and will report to Academic Board in April 2009. Ongoing at the end of 2010: The Research and Ethics Committee reviewed the process of School Research Plan approval which led to greater emphasis on applied research in the 2011-2013 Investment Plan. Concluding Statement: Progress has been made in the process of research planning which has introduced greater rigour into the funding allocation, delivery and monitoring of research activity.

Objective 3 Ensure ongoing viability through effective governance and management.

Performance Indicator:	Implementation and annual review of professional development plans for all staff.
Performance Target:	All full-time staff in support roles have approved professional development plan for 2008 and beyond.
Performance Achievement:	Achieved in 2008: Key objectives from 2008 performance appraisal are used for individual and whole Institute professional development. Achieved in 2010: Personal PD plans are reviewed at performance appraisal meetings and a PD plan for the coming 12 months is developed between manager and employee. 2011 will see corporate PD focussing on two areas: digital literacy and customer care. HR are now reporting regularly on department/school spend to managers and Council. Concluding Statement: Significant progress has been made against this Performance Indicator.
Performance Indicator:	Complete annual Staff Satisfaction/Workload Surveys and report on findings.
Performance Target:	Conduct Staff Satisfaction Survey in 2008 and report on findings.
Performance Achievement:	Not Achieved in 2008: We have not achieved this objective but will plan to initiate one in March 2009. We have the PAEET survey which provides us with some data and to do two surveys would have been counter-productive given we were committed to one already. Achieved in 2009: In 2009 colleagues were invited to participate in the JRA Workplace survey consisting of a ten-category survey between Monday 10 August and Friday 28 August, 2009. One hundred and eighty two (182) replies were submitted either on line or in hard copy by the cut-off date. This represents 69% FTE or 48% headcount of the current staff working at the institute. Not Achieved in 2010: It was decided not to conduct a staff satisfaction survey in 2010. However, NMIT will participate in the JRA Workplace survey again in 2011. Concluding Statement: This Performance Indicator was achieved in 2009 and will be addressed again in the next Investment Plan period.

Objective 3 Ensure ongoing viability through effective governance and management.

Performance Indicator: Increase in the number of academic staff with a recognised teaching qualification.

Performance Target: Identify teaching staff with no recognised teaching qualification and develop PD plan to obtain.

Performance Achievement: **Ongoing at the end of 2008:** An audit of staff teaching qualifications has taken place and Heads of School, with support from HR, are developing actions plans to improve the ratio of qualified staff.

Ongoing at the end of 2009: An audit of staff teaching qualifications has taken place and Heads of School, with support from HR, are developing action plans to improve the ratio of qualified staff. Over 30 staff appraisals addressed action planning to achieve teaching qualification status and 36 staff are currently progressing with the Certificate in Adult Teaching (CAT) programme. In 2009, 11 staff achieved their CAT qualification.

Ongoing at the end of 2010: All new academic staff are required to complete probation which includes CAT foundation plus 2 core papers of the CAT qualification or demonstrate equivalence. Therefore all new academic staff not having a recognised teaching qualification are enrolled and tracked through CAT. CAT progress is reported monthly to Heads of Schools and probation progression also reported monthly to Directorate. In 2010, 10 NMIT staff graduated from the Certificate in Adult Teaching. There are 50 yet to complete and 5-6 plan to progress to the Diploma in Learning and Teaching.

Concluding Statement: Progress has been made on monitoring staff teaching qualifications and progress towards achievement of the Certificate in Adult Teaching. Over the Investment Plan period 40 staff obtained this teaching qualification.

Performance Indicator: Support and recognition of Māori representation on NMIT Council and the Institute's Senior Management Team.

Performance Target: Ensure Māori representation within new Directorate structure.

Performance Achievement: **Achieved in 2008:** Appointment of Director of Māori Education completed November 2008.

Concluding Statement: The appointment of Director of Māori Education was made in November 2008. In April 2010 a new NMIT Council confirmed a Council position for an Iwi representative.

Performance Indicator: Development and support of marketing strategies to promote NMIT as a provider of choice.

Performance Target: Develop Marketing tactics to maximise enquiries and pathway existing students. Marketing communication plans demonstrate a focus on moving from exposure/advertising to engagement with key stakeholders in the region. Specifically:

- High School engagement strategy,
- Industry training hub as part of Business Links business engagement strategy, and
- Portfolio of Sports Scholarships developed.

Performance Achievement: **Ongoing at the end of 2008:** Annual marketing communications plans developed for each school and include a mix of advertising and engagement activity.

Enquiry packs developed to provide speedy, accurate and detailed information to enquirers. Annual high school engagement plan completed and implemented with key focus on engagement activities.

On campus careers day events held in conjunction with local businesses in Nelson and Marlborough.

Partnership renewed with Tasman Makos and new partnership developed with Nelson Giants to provide study scholarships for players to retain youth and talent in the region.

Ongoing at the end of 2009: Annual marketing communications plans developed for each school and include a mix of advertising and engagement activity.

Enquiry packs developed to provide speedy, accurate and detailed information to enquirers.

STATEMENT OF OBJECTIVES AND SERVICE PERFORMANCE

Objective 3 Ensure ongoing viability through effective governance and management.

Annual high school engagement plan completed and implemented with key focus on engagement activities.

On campus careers day events held in conjunction with local businesses in Nelson and Marlborough.

Partnership ongoing with Tasman Makos and Nelson Giants to provide study scholarships for players to retain youth and talent in the region.

Ongoing at the end of 2010: Annual marketing strategies developed for NMIT schools now focus on business and community engagement strategy with supporting marketing communications activity.

Social media and e-marketing tactics are now considered as core marketing communications activities and website has been revamped to accommodate these activities.

Comprehensive enquiry packs continue to provide accurate and detailed information to enquirers.

Annual high school engagement plan completed and implemented with key focus on direct engagement strategies and activities.

On campus careers day events held in conjunction with local businesses in Nelson and Marlborough.

Established the Year 11 Futures Conference supported by career and youth agencies, industry, schools and NMIT academic staff.

'Step into Business' speaker series implemented as a tactic to engage industry and key business with NMIT.

Researched the industry sectors of Viticulture, Aquaculture and Bachelor of Commerce to ensure relevancy of programme content and delivery.

Concluding Statement: Significant progress has been achieved against this Performance Indicator.

Performance Indicator: **Collaboration with regional councils and tourism organisations to link NMIT with regional promotional initiatives.**

Performance Target: Collaboration with Nelson City Council's Arts festival. Review collaboration with Regional Chambers of Commerce.

Performance Achievement: **Achieved in 2008:** Sponsorship and participation in Nelson Arts Festival; the Nelson Tasman Chamber of Commerce Business Awards and Marlborough Chamber of Commerce Business Awards recognising business excellence.

Concluding statement: In 2008 & 2009 NMIT sponsored and participated in Nelson Arts Festival; the Nelson Tasman Chamber of Commerce Business Awards and Marlborough Chamber of Commerce Business Awards, recognising business excellence. In 2010, participation in the NMIT Nelson Arts Festival was put on hold as NMIT focussed on promoting for the region the new Arts and Media building, as both an innovative and creative learning space as well as a world first for both its timber earthquake resistance design and its unique laminated veneer lumber (LVL) primary structure multi-storied building. Sponsorship of the Business Awards was revamped to include effective use of Chamber of Commerce networks and member activities. NMIT is working with the regional councils to maximise the Rugby World Cup experience.

Performance Indicator: **Review short and long term financial strategy to ensure organisational viability.**

Performance Target: Review Institute strategy in light of Tertiary Funding Reforms and respond to Council.

Performance Achievement: **Achieved in 2008:** New management structure significantly involved in review and reforecast to ensure meeting of financial targets. Finance and EFTS reporting reviewed and reporting approved by Council.

Achieved in 2010 and ongoing: NMIT has continued to improve its short and long term financial planning with its latest investment plan targeted at achieving low risk viability and sustainability and meeting TEC EPI's. From 2008-2010 NMIT has moved from medium to low risk.

Concluding Statement: This Performance Target was achieved.

STATEMENT OF OBJECTIVES AND SERVICE PERFORMANCE

Objective 3 Ensure ongoing viability through effective governance and management.

Performance Indicator: Review organisational efficiency and effectiveness and implementation of initiatives to improve.

Performance Target: Implement minimum of three process improvement initiatives to improve organisational efficiency and customer satisfaction.

Performance Achievement: **Achieved in 2008:** Appointment of finance analyst for ensuring detailed review and reporting of cost centres and School/Team performance. Identification of new MIS for business planning and strategy implementation of new system began in October 2008. Use of ITP benchmarking data to provide financial and quality measurements for decision making and continuous improvement goals.

Achieved in 2010: Achieved and ongoing.

Concluding Statement: Significant progress has been achieved against the Performance Indicator.

Performance Indicator: Implementation and review of an approved IT strategy.

Performance Target: IT Strategic Plan issues resolved and plan implemented.

Performance Achievement: **Achieved in 2008:** IT Strategy completed. Initial work undertaken to prioritise key projects.

Achieved in 2010: The IT Strategic Plan previously completed was reviewed in 2010; roll out of key initiatives including connectivity and disaster recovery are underway.

Concluding Statement: This Performance Target was achieved.

Performance Indicator: Maintenance and generation of new business activity to diversify sources of revenue.

Performance Target: Generate 25% of revenue from non TEC, non domestic fee sources.

Performance Achievement: **Not Achieved in 2008:** 23% has been achieved through non TEC or non domestic fee sources.

This includes ITO fees, International fees and other income. New focus on 'added value' objectives provided for increase in international students, commercial development of training restaurant in new Tourism, Hospitality and Wellbeing building and the start of development for fire fighting facility at Richmond campus for work with MNZ and other organisations.

Not Achieved in 2009: 15% has been achieved through non TEC or non domestic fee sources.

This includes ITO fees, International fees and other income. New focus on 'added value' objectives provided for increase in international students, commercial development of training restaurant in new Tourism, Hospitality and Wellbeing building and the completion of development for fire fighting facility at Richmond campus for work with MNZ and other organisations.

Not Achieved at the end of 2010: 16% of revenue has been achieved through non TEC or non domestic fees. This includes, international fees, ongoing industry partnerships that contribute financially to the Tourism, Hospitality and Wellbeing School and the new Arts & Media building, the sale of relocate-able houses and sheds built by the carpentry students; and hireage of facilities to outside parties. Established industry partnership with Ministry of Social Development for delivery in 2011 of employment ready courses for WINZ clients.

Concluding Statement: When this target was set it was based on 25% of an annual turnover forecast of \$28.9m prior to the inclusion of all Aviation Pilot funding revenue. This equated to a dollar target of \$7.2m for 2010. NMIT has achieved \$9.3m in 2010 despite this being 16% of current turnover.

Performance Indicator: Implementation of capital development plan consistent with approved capital expenditure.

Performance Target: Deliver approved capital development project on time and within budget.

Performance Achievement: **Achieved in 2008:** Business Case for Capital Injection for NMIT Campus plan from TAMU.

Awarded \$8.132 million in funding for Arts and Media building.

Achieved in 2010: Capital Asset Management planning is now part of annual and long term planning.

STATEMENT OF OBJECTIVES AND SERVICE PERFORMANCE

Objective 3 Ensure ongoing viability through effective governance and management.

The new Arts and Media building is nearing completion with the stages of the Capital Asset Management plan progressing.

Concluding Statement: NMIT has demonstrated core asset management standards which has been signed off by TEC as part of its loan term sheet for the Arts and Media building.

Performance Indicator: **Development, implementation and review of environmental management plan to reduce waste and energy consumption and minimise environmental impact from student activity.**

Performance Target: Assess current environmental impacts and develop reduction and mitigation plan.

Performance Achievement: **Ongoing at the end of 2008:** Development of environmental management issues confirmed to new Tourism and Hospitality building and design elements of proposed Arts and Media building with timber design and "green 4" category.

Ongoing at the end of 2009: Sustainability group has produced draft policy for NMIT. NMIT has engaged with local groups in 2009 to develop a phased sustainability plan for 2010 rollout including energy audit and lighting replacement, recycling and composting.

Achieved in 2010: The sustainability policy developed by the working group has been approved. Trials of recycling, composting and sustainable planting has taken place in 2010. Full roll-out of campus-wide recycling has been agreed for early 2011. New energy efficient lighting approved for the Nelson campus library learning centre and in the new arts and media facility and to be rolled out as planned refurbishment takes place.

Concluding Statement: Reducing organisational environmental impact is an on-going challenge but progress has been made.

Statement of Resources

For the year ended 31 December 2010

	2010 Land Area Ha	2010 Buildings Area m ²	2009 Land Area Ha	2009 Buildings Area m ²
Crown Properties and Buildings				
Nelson Campus	3.55	20,240	3.55	20,966
Richmond Campus	0	577	0	457
Marlborough Campus	5.47	876	5.47	876
Brook Campus	0	376	0	0
Total	9.02	22,069	9.02	22,299

	2010 Land Area Ha	2010 Buildings Area m ²	2009 Land Area Ha	2009 Buildings Area m ²
Institute Owned Properties and Buildings				
Nelson Campus	0.57	7,363	0.57	7,413
Richmond Campus	4.65	709	4.65	709
Marlborough Campus	0	1,723	0	1,723
Brook Campus	0	50	0	0
Woodbourne Campus	0	1,328	0	0
Total	5.22	11,173	5.22	9,845

	2010 Buildings Area m ²	2010 Annual Rental (\$000)	2009 Buildings Area m ²	2009 Annual Rental (\$000)
Leased Properties and Buildings				
Blenheim Community Computing Centre	0	0	48	25
Woodbourne RNZAF	5,812	0	Varies	28
Vanguard Street	0	0	452	30
Brook Campus	0	4	0	0
Cawthron Aquaculture Facility	199	13	0	0
Total	6,011	17	500	83

Library Resources

Available resources include:

	2010	2009
Monographs	45,862	50,460
Serials	22,828	44,101
Non-books items e.g. DVDs	1,610	2,505

In addition, internet access was provided free of charge in both libraries.

2010 EFTS

	TEC	Int'l	ITO	YG	STAR	Other	Total
2010 Target	2,700	272	35	32	36	52	3,126
2010 Actual	2,810	754	48	26	42	33	3,713

By School Actual 2010*

	TEC	Int'l	ITO	YG	STAR	Other	Total
Institutional	782	1	0	0	0	0	783
Arts and Media	163	2	0	0	0	0	165
Health and Social Sciences	343	71	0	2	3	7	425
Tourism, Hospitality and Wellbeing	263	20	19	13	8	0	323
Te Tari Māori	57	0	0	0	0	0	57
Aviation	480	14	0	0	0	12	506
Business and Computer Technology	327	80	0	2	0	0	410
Business and Computer Technology (Overseas delivery)	0	494	0	0	0	0	494
Marine Studies	98	67	0	2	0	9	174
Technology and Primary Industries	296	7	28	8	31	6	376
Total	2,810	754	48	26	42	33	3,713

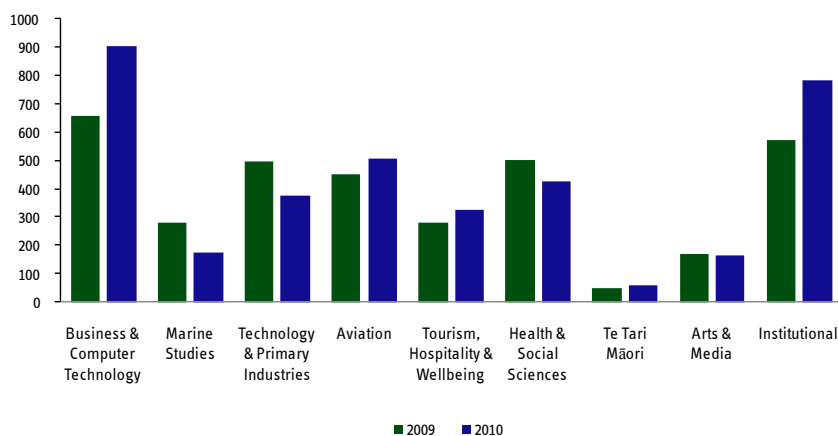
*Numbers do not exactly add up due to rounding.

By School Target 2010*

	TEC	Int'l	ITO	YG	STAR	Other	Total
Institutional	627	0	0	32	0	0	659
Arts and Media	165	0	0	0	0	0	165
Health and Social Sciences	294	82	0	0	3	16	395
Tourism, Hospitality and Wellbeing	272	28	13	0	11	1	324
Te Tari Māori	65	0	0	0	0	1	66
Aviation	483	3	0	0	0	15	501
Business and Computer Technology	379	80	0	0	1	0	459
Marine Studies	100	74	0	0	1	4	179
Technology and Primary Industries	317	6	22	0	20	15	379
Total	2,700	272	35	32	36	52	3,126

*Numbers do not exactly add up due to rounding.

2 Year EFTS Summary by School



Analysis of Enrolments

	2010	2009
Total unique students	8,782	9,227
Enrolments per EFTS	2.37	2.68

Student Ethnicity

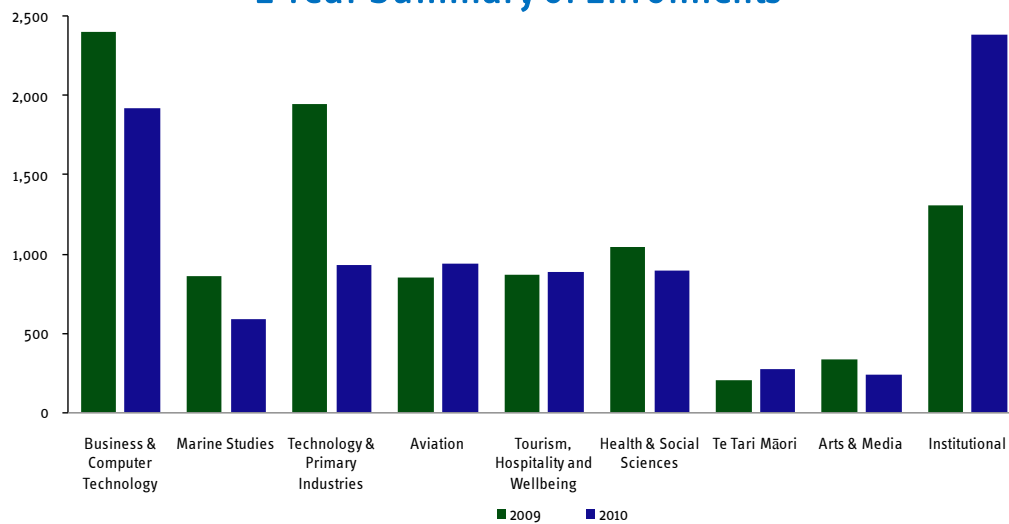
Percentage Māori students*	10.7%	5.5%
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*2010 Ethnicity reporting is now based on multiple ethnicity reporting which has increased the percentage by 1.3% in 2010 compared to the old methodology which would have been 9.4%.

Student Gender

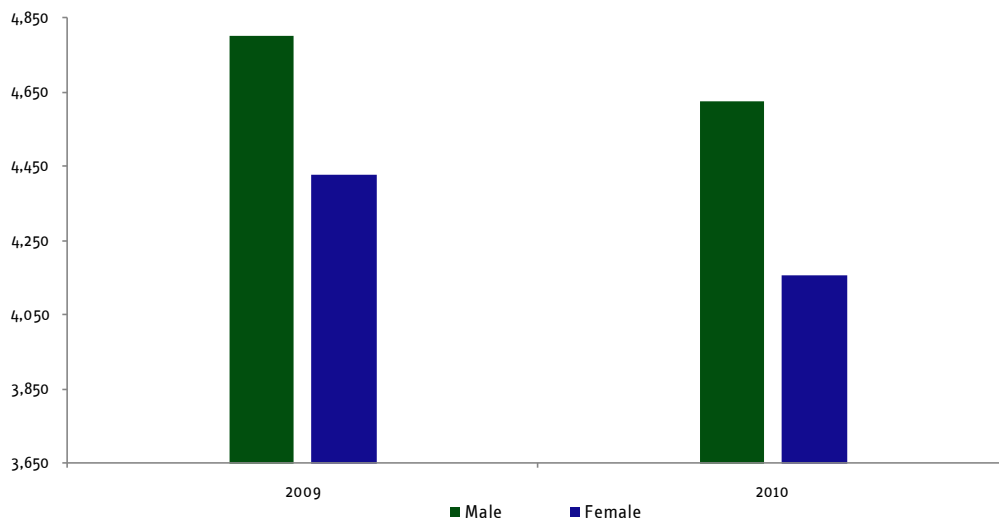
Percentage female students	47.0%	48.0%
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2 Year Summary of Enrolments



Students enrolled in multiple Schools are counted twice.

2 Year Summary of Student Enrolments by Gender



Research Activity Report

RESEARCH OUTPUTS

Chapter in Book

Barrett, J., Coman, K., Inglis, J., Malthus, S., Scott, C., Turner, C. and Williamson, C. (2010). In L. Liddicoat (Ed.), *Contemporary Small Business Cases*. Nelson: NMIT Press Limited.

Davidson, L. (2010, November). *To The Is-land* (essay) in Landfall 220, Otago University Press.

Papers in Periodicals/Journals

Clendon, J., & Dignam, D. (2010). Child health & development record book: Tool for relationship building. *Journal of Advanced Nursing*, 65(5), 968-967.

Malthus, S. & Magrane, J. (2010). Audit committee effectiveness: a public sector case study. *Managerial Auditing*, 25(5), 427-443.

Other Publications - Poem

Davidson, L. (2010). *Along River Road 1* www.dublinpoetryreview.ie/archives1.html, Ireland.

Fell, C. (2010). In Defence of the New Zealand Fuck and Secret Vita, *Turbine 10*, Thompson, S. and Newport Watson, H. (Ed.) IIML, Victoria University, Wellington <http://www.victoria.ac.nz/turbine/>

Other Publications - Poem

Fell, C. (2010). *Six Theories of the Mind*, The Royal Society of New Zealand Manhire Prize Shortlist

<http://www.royalsociety.org.nz/media/Six-Theories-of-the-Mind-Cliff-Fell.pdf>

Fell, C. (2010). *You Are Here*, *NMIT Graduate Show catalogue*, Nelson: Nelson Press Ltd.

Hodson, C. (2010). An Arresting Affect. *Scope Contemporary Research Topics (Art & Design)*. Issue 4 Otago Polytechnic/Te Kura Matatini Ki Otago, Dunedin.

Conference Contribution – oral/visual presentation

Gaukrodger, B. (2010, September). *Second Life in the language classroom*. Share-E-Fest Conference, Hamilton.

Mitchell, D. (2010, March). *Pathways through parental separation*. A presentation to the NMDHB seminar for services supporting men. Nelson. Invited speaker.

Walker, K. (2010). *Art and Politics – Don't Mention It*. Panel "Visual Artists in the Time of Conflict", SECAC Conference (South Eastern College Art Association), Virginia, USA.

Conference Contribution – published refereed conference proceedings

Atkins, C., Ayre, D., Caukill, M., Otto, M., and Proctor, M. (2010, July). *IT Students Orientation Week: A challenge*

accepted. Proceedings of CITRENZ2010 Mann, S. and Verhaart, M. (Eds.), Dunedin.

Clendon, J. (2010). *The development of primary health care nursing in New Zealand*. Australian College of Mental Health Nurses Conference, Sydney. Keynote speaker.

Malthus, S. & Rainsbury, E. (2010, July). *The composition of New Zealand public sector audit committees*. AFAANZ Conference, Christchurch.

Malthus, S. & Botica Redmayne, N. (2010, October). *The supply of limited assurance engagements in New Zealand*. Financial Accounting Conference, Wellington.

Scott, C. (2010, November). *The communicative action informing school property budgets*. 4th New Zealand Management Accounting Conference, Hamilton.

Conference Contribution – workshops/seminars

Inglis, J. (2010, September). *Are biodegradable bicycle helmets a must for 21st century business: Is the sky falling on business education in the 21st century?* New Zealand Applied Business Education Conference, Napier.

Ryan, L. (2010, March). *Songwriting Seminar*. New Zealand Music Commission, Creative New Zealand and Australasian Performer Right Association. Nelson School of Music.

Smith, M., & Turton, C. (2010). *Counselling trainer providers: A common course*. Workshop, NZ Association of Counsellor's Conference, 'Doing Hope Together'. Hamilton.

Confidential Report for External Body

Lister, I. (2010, November). Response to the NZICA Consultation Document on the Proposed CA Program and Academic Requirements.

Exhibition

Breukel, K., and Hodson, C. (2010). *Mohikinui Current Current*. Left Bank Gallery, Greymouth.

Cornwell, G. (2010). *Transgressions Erotique*, (Solo Exhibition, Drawings), Bowen Gallery, Wellington.

Cornwell, G. (2010). *Transgressions Erotique*, (Solo Exhibition, Drawings), Refinery Art-Space Gallery, Nelson.

Film/Video

Stenhouse, D. (2010). (Composer). *Central Stories*, Alexandra Museum, Alexandra, New Zealand.

Walker, K. (2010) *HooP*. The Suter Art Gallery, Nelson. (Juried).

Oral Presentation

Fell, C. (2010). Poetry Conversations on *Nights with Bryan Crump* on RNZ National - *The Beatniks*: Feb 17th, *On Translation*: April 17th, *Ezra Pound*: May 26th, *The Sonnet (1)*: July 14th, *The Sonnet (2)*: Sept 1st, *Leonard Cohen and Federico Garcia Lorca*: Oct 20th, *The Music of Poetry*: Dec 8th.

Ryan, L. (2010, April). *Matinee Idle*, *Radio New Zealand National*, Wellington, NZ. Radio interview with Phil O'Brien discussion about contemporary New Zealand Jazz.

Performance

Bush, R., Davidson, L., Fell, C., and Jenner, L. (2010, October). 'Four by Four' poetry reading, Fairfield House, Nelson.

Breukel, K. (2010). VJ performance at Luminare Festival, Takaka, New Zealand

Breukel, K. (2010). VJ performance at 5 Days Off Festival, Amsterdam, Netherlands.

Breukel, K. (2010). VJ performance at Carnivale / Nelson Arts Festival in cooperation with John Irwin, Nelson.

Davidson, L. (2010, July). *How to live by the sea*. Best NZ poems of 2009. Te Papa Museum, Wellington.

Fell, C. (2010, April). Special Guest poetry reading, Canterbury Poetry Collective, Madras Bookstore, Christchurch.

Other – Sound Recording

Ryan, L. (2010). *Pacific Riviera* CD. Torch Music, Nelson, New Zealand.

Ryan, L. (2010). *Moutere Hills Song Writers* – CD. "Mentor in Schools" Programme with 5 Tasman Schools. New Zealand Music Commission (April – November).

PEER ESTEEM**Exhibitions – juried**

Walker, K. (2010). *Ground Game*, UMC Art Gallery, University of Colorado, Boulder, USA.

Invitations

Davidson, L. (2010). Invited by the New Zealand Poetry Society to judge the Open Junior section of the New Zealand Poetry Society International Poetry Competition.

Fell, C. (2010). Invited to judge *Motueka: Return of the Godwits Festival* poetry competition.

Media Reviews

Davidson, L. (2010). *How to live by the sea* in NZ Books, Spring 2010, Issue 91.

Fell, C. (2010). Citation in *NZ Listener* as short-listed for the 2010 Manhire Science Writing Non-fiction prize.

Ryan, L. (2010, April). *The Big Idea* Online Interview. New Zealand. Concerning the role of Artistic Director Tauranga National Jazz Festival.
<http://www.thebigidea.co.nz/news/tbi-qna/67944-tbi-qa-liam-ryan>

Ryan, L. (2010, October). *From Mississippi To Mauao and Waikato to Nelson*. Interview on the Pacific Riviera project. In *New Zealand Musician Magazine*, Vol 15, No 9.

Walker, K. (2010, September). Matt Glassett, "Artists Talk at UMC", review, CU Independent.com, Boulder, Colorado, USA.
<http://cuindependent.com/2010/09/27/artists-give-talk-at-umc-art-gallery/>

Reviewing Research

Malthus, S. (2010, July). Discussant for two papers at the AFAANZ Conference, Christchurch.

Reviewing Books

Fraser, S. Reviewer for the Australia & New Zealand Social Work Journal.

Monahan, K. Reviewed Lewis & Foley, *Health assessment in nursing* for Wolters Kluwer Health.

Monahan, K. Reviewed Farrell & Bare. *Textbook of medical surgical nursing* for Wolters Kluwer Health.

Citations

Fell, C., Walker, K. (2010). Citation in *99 Ways into New Zealand Poetry* Green, P., and Ricketts, H. (eds.), Random House, Auckland.

Research-related fellowships, prizes and awards

Davidson, L. (2010). *How to live by the sea* chosen for Best NZ Poems, 2009 by the International Institute of Modern Letters, Victoria University of Wellington.

CONTRIBUTION TO RESEARCH ENVIRONMENT**Appointments to Key Research, Industry, Professional, Community, Government or International Bodies**

Atkins, C. Member of NZ Computer Society working group to determine the 'core body of knowledge' for NZ computing professionals.

Malthus, S. Member of the Admissions Board of the New Zealand Institute of Chartered Accountants.

Matheson, S. Member of the New Zealand Nursing Council Disciplinary Committee.

Ryan, L. The Tauranga National Jazz Festival. Artistic Director. April 1- 5.

Equal Employment Opportunities Report

Nelson Marlborough Institute of Technology (NMIT) is firmly committed to the principle of non-discrimination. Our purpose is to ensure that all employees and applicants for employment have equal employment opportunities regardless of gender, race, religious belief, disability, marital status or sexual orientation.

The Institute is also strongly committed to a policy of appointing to all positions on the basis of merit and will challenge any practices that are shown to disadvantage or potentially disadvantage applicants or employees.

Our commitment to Equal Employment Opportunities includes:

- NMIT acknowledges the special place of Māori as the Tāngata Whenua/Indigenous People of Aotearoa New Zealand, and recognises the special relationship and obligations that this entails. NMIT also acknowledges the Treaty of Waitangi as the founding document of Aotearoa New Zealand, and is committed to its duty of acknowledging the principles of the Treaty of Waitangi.
- NMIT wishes to promote greater access to both the workforce and student body of people from the Pacific communities.
- The Institute continues its progress towards more equal representation of the sexes throughout all sections of the organisation and will continue to monitor this on an annual basis.
- The Institute wishes to ensure access to all parts of the campus by all staff, students and visitors regardless of physical ability or sensory appreciation. Regular audits will address access issues.
- NMIT will ensure that all communications are expressed in an inclusive way ensuring non-sexist and non-racist language.
- The Institute expects all employees to adhere to these principles when operating on behalf of NMIT.

Human Resources Statistics

Academic staff by category of appointment	2010	2009	2008
FTE Academic staff	116.1	109.2	129.7
% of FTE Academic staff identifying as Māori to total FTE Academic staff	0.1%	0.9%	4.6%
% of FTE female Academic staff to total FTE Academic staff	44%	48%	66%
General staff by category of appointment			
FTE General staff	110.8	122.6	124.8
% of FTE General staff identifying as Māori to total General staff	4.7%	3.0%	6.9%
% of FTE female General staff to total FTE General staff	69%	66%	85%

Equal Education Opportunities (EEdO) Report

This EEdO Plan reflects Nelson Marlborough Institute of Technology's Charter objectives and value statements; it aims to address inequity, increase participation and improve the learning experience of these groups across the Institute.

1. ELIMINATION OF UNNECESSARY BARRIERS TO THE PROGRESS OF STUDENTS (S220.2.c).

1.1 Physical

- The Nelson Campus had a number of works completed to improve accessibility for students. The driveway between Nikau Apartments and N Block was resurfaced and 'speed bumps' removed.
- Several ramps were re-coated for grip and safety; cables between F Block and Printroom were buried.
- A new ramp was built between B106 and B107.
- A microwave in the student Centre cafeteria kitchenette was repositioned to improve access to wheelchair users.
- Richmond Campus and The Brook campus had ramps added to re-locatable classrooms.
- The Student Advisor – Accessibility worked with the Facilities Manager to ensure that any identified barriers were removed and/or plans established to ensure going access and safety.
- All students who identified as having a disability were contacted at least 3 times in 2010 to ensure they were aware of the services available.
- There were no identified unmet needs and equipment was provided for students with identified needs on all campuses.

1.2 Academic

- In 2009 NMIT recruited a Learner Journey Manager to drive a learner centred approach and inclusivity in learning. Key targets established for 2010 were the embedding of literacy and numeracy across levels 1 to 4 and the introduction of student induction, diagnostic testing and individual learning plans. These targets were achieved.
- 40 refugee and 19 migrant students studied English with NMIT in 2010.
- NMIT worked closely with RMS Refugee Resettlement, Nelson Multi Cultural Council, Work and Income, the Ministry of Social Development and schools to co-ordinate services to ensure that students are well provided for and well informed.
- The Certificate in Tertiary Study (levels 1-4) qualification, which was approved and completed in 2009 was delivered for the first time in 2010; 129 students enrolled on these qualifications.

1.3 Institutional/Administrative

- Equity funding used to provide 1:1 support and assistance to students with identified needs.

Individual student assessment directed the provision of 1:1 support and/or tutorial assistance and Library Learning support.

- The 0.6 Coordinator position for Tertiary Strategy Disability (TSD) was maintained and 344.5 hrs of 1:1 student support provided up to 18th November 2010.
- 55 students accessed 193 hrs of counselling service
- Student Advisors provided support to 75 domestic students across campuses and provided access and information about local community services.
- The Student Support Services Helpdesk dealt with 6,920 enquiries The Kaitakawaenga and Pacific Island Liaison positions provided support to 54 students and links to ensure access, participation and achievement for Māori and Pacific Island students.

2. AVOIDANCE OF CREATION OF UNNECESSARY BARRIERS TO THE PROGRESS OF STUDENTS (S220.d).

2.1 Physical

- StudyLink presence at NMIT is prominent year-round at the Information and Enrolment areas in the Administration block on NMIT campuses via Studylink staff (Nelson), internet access (Nelson and Blenheim) and StudyLink 0800 phone number (all campuses).

2.2 Academic

- 43 staff attended the Certificate in Adult Teaching course on Inclusive Teaching.

2.3 Institutional/Administrative

- 2009 Equity funding secured and reports submitted.
- Support Services retained Kaitakawaenga and Pacific Island Liaison positions together with Student Advisors; health services; scholarship information and assistance accessing community services.
- The Student Support Helpdesk position is successful in proactively attracting and engaging students with support services offered.
- Improvement in communication between Student Support and Library Learning Services continues towards improving the Learner Journey.

Equal Education Opportunities (EEoO) Report

- Pathways for students requiring learning support, has been reviewed and work begun to provide seamless delivery to all students.

3. DEVELOPMENTS TO ATTRACT UNDER-REPRESENTED GROUPS OR THOSE DISADVANTAGED IN TERMS OF ABILITY TO ATTEND (S.220.Se).

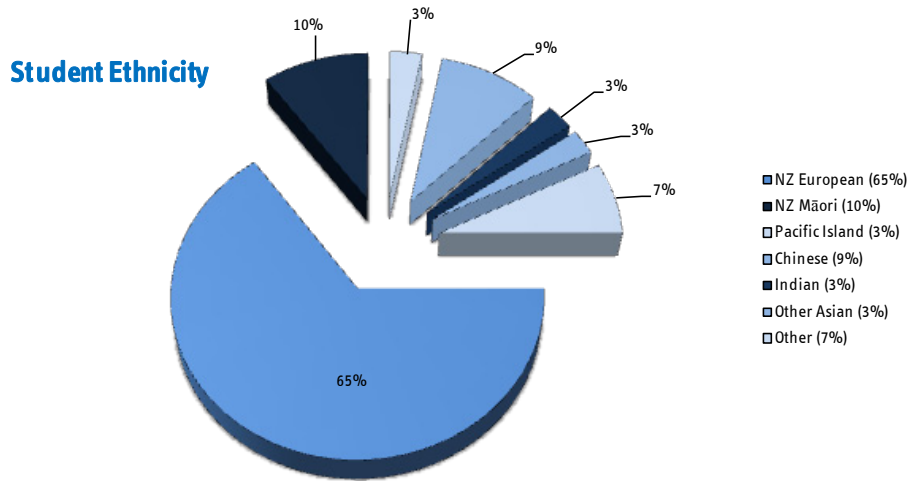
3.1 Academic

- 41.3 EFTS delivered in free computer training through the Nelson and Marlborough Community Computing Centres.
- 22.3 EFTS delivered in Training for Work Skills in Nelson and 0.6 EFTS in Marlborough.
- 26.7 EFTS delivered in Certificate in Tertiary Studies in Nelson and 19.3 EFTS in Marlborough.
- NMIT continues to offer Equity Scholarships for under-represented groups; scholarships (1 per category) are offered to Māori, Pasifika, person with a disability, women, rural, and ESOL (NZ resident) students studying full time towards a nationally recognised qualification.

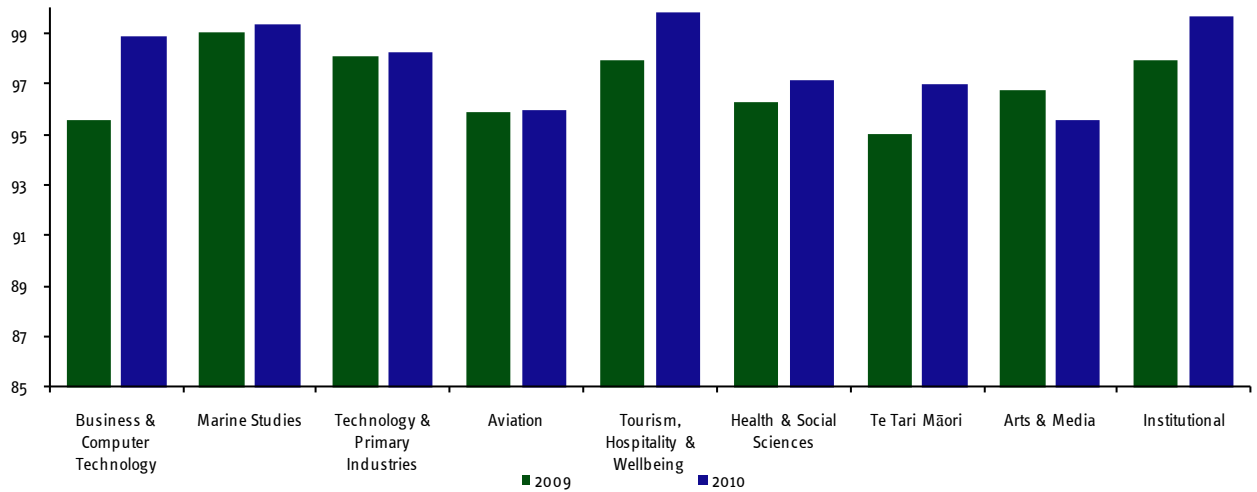
3.2 Institutional/Administrative

- 143 EFTS in total delivered in Foundation and Bridging Skills programmes and courses.

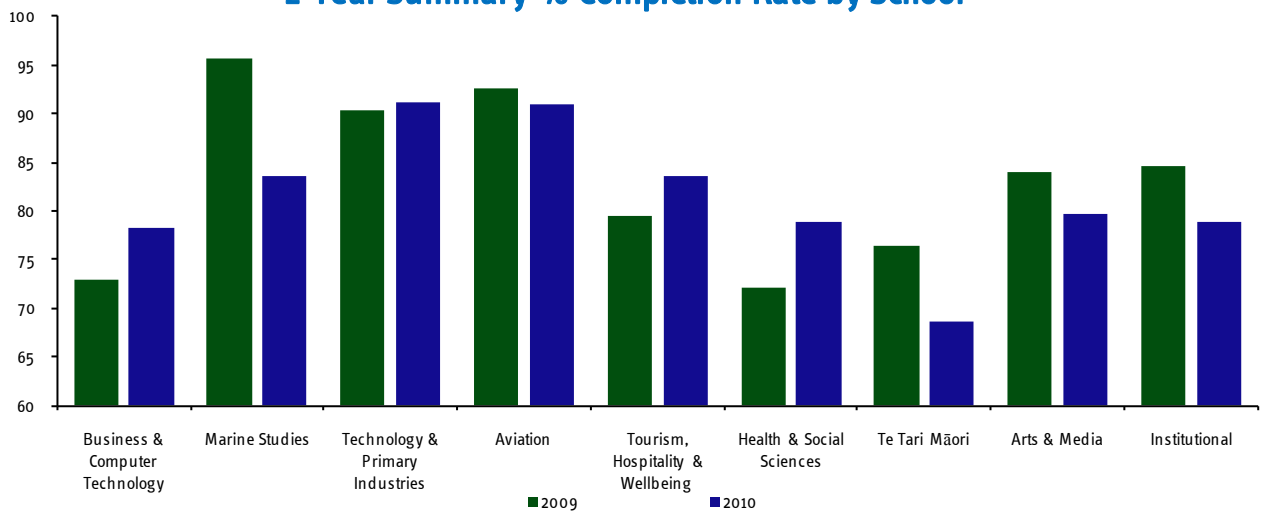
Student Profile



2 Year Summary % Retention Rate by School



2 Year Summary % Completion Rate by School



Directory

COUNCILLORS AND ORGANISATION REPRESENTATION

NMIT Council membership

Ross Butler [#]	Chairperson, Ministerial Appointment
Andrew Rowe [#]	Deputy Chairperson, Ministerial Appointment
Claudia Wysocki (Scanlon) [#]	Ministerial Appointment
Paul Steere [#]	Ministerial Appointment
Virginia Watson [#]	Council Appointment
Rachel Boyack [#]	Council Appointment
Daryl Wehner [#]	Council Appointment
Iwi Representative [#]	Appointed in February 2011
Ian Patterson	Deputy Chairperson, NZTU Representative
Kerry Marshall	Ministerial Appointment
Leo McKendry	Ministerial Appointment
Helen Joseph	Mātāwaka Representative
Allen Hippolite	Māori Representative
Luke Katu	Māori Representative
Tony Gray	Chief Executive
Clare Atkins	Academic Staff
Marion Heinz	Allied Staff Representative

Iwi Māori Kaunihera

Sue Buchanan (Chairperson)	Te Atiawa Manawhenua ki te Tau Ihu
Te Rehia Tapata-Stafford (Council Representative)	Ngāti Rarua
Moetu Stevens	Ngāti Tama Manawhenua ki te Tau Ihu
Paia Riwaka-Herbert	Ngāti Apa ki te Rā Tō
Luke Katu	Ngāti Toa Rangātira
Kim Hippolite	Te Rūnanga o Ngāti Kuia
Vacant	Te Rūnanga o Rangitane ki te Wairau
Vacant	Ngāti Koata no Rangitoto ki te Tonga
Vacant	Ngai Tahu
Pania Raerino	Mātāwaka ki te Tai Aorere
Helen Joseph	Mātāwaka ki te Taihu

Kaumātua & Kuia

Joe & Priscilla Paul	Nelson / Tasman Region
Harvey Whakaruru	Nelson / Tasman Region
Rangi & Helen Joseph	Marlborough Region

Directorate

Tony Gray	Chief Executive
Martin Vanner	Director of Finance and Corporate Services
Graham Bell	Director of Curriculum and Planning
Sandra Williams	Director of Marketing and Student Services
PJ Devonshire	Director of Māori Education

Heads of School

Suzie Peacock	Arts and Media
Steve Holtum	Aviation
Ian Lister	Business and Computer Technology
John Hitchcock	Health and Social Sciences
PJ Devonshire	Te Tari Māori
Jeff Wilson	Technology, Primary Industries & Marine Studies
Elizabeth Latham	Tourism, Hospitality and Wellbeing

[#] Members of the new Council constituted 1 May, 2010

OTHER ORGANISATION REPRESENTATION

Auditor

Office of the Auditor-General

Bankers

BNZ, Nelson

Solicitors

Pitt and Moore, Nelson

Insurance Broker

Marsh Ltd, Christchurch

NMIT CAMPUSES

Nelson Campus

322 Hardy Street
Nelson 7010
Phone 03 546 9175
Fax 03 546 2441

Private Bag 19
NELSON 7042

The Brook Campus

451 Brook Street
Brook Valley
NELSON 7010

Marlborough Campus

85 Budge Street
Blenheim 7201
Phone 03 578 0215
Fax 03 578 0216

PO Box 643
BLENHEIM 7240

Richmond Campus

390 Lower Queen Street
Richmond 7020
Phone 03 544 3733

Private Bag 19
NELSON 7042

Woodbourne Campus

RNZAF Base Woodbourne
Springlands 7214
Phone 03 572 9624

PO Box 643
BLENHEIM 7240

Glossary

ACE	Adult Community Education	QRP	Quality Reinvestment Programme
APERS	Annual Programme Evaluation Report	QMS	Quality Management System
BDC	Business Development Company	RCC	Recognition of Current Competence
CAT	Certificate in Adult Training	RNZAF	Royal New Zealand Air Force
CPIT	Christchurch Polytechnic Institute of Technology	RPL	Recognition of Prior Learning
EEdO	Equal Education Opportunities	SAC	Student Achievement Component
EEO	Equal Employment Opportunities	SANITI	Students Association of Nelson Marlborough Institute of Technology Incorporated
EFTS	Equivalent Full Time Student	SEED	Student Counselling service provider
ELTO	English Language Training for Officials	SEFRITO	Sport, Fitness, Recreation Industry Training Organisation
ESOL	English for Speakers of Other Languages	SSG	Special Supplementary Grant
ESI	Encouraging and Supporting Innovation	STAR	Secondary, Tertiary Alignment Resource
FTE	Full Time Equivalent	STIC	Secondary Tertiary Industry Collaboration
HITO	Hairdressing Industry Training Organisation	SUTI	Skills Update Training Institute
HR	Human Resources	TAMU	Tertiary Advisory Monitoring Unit
HSI	Hospitality Standards Institute	TEC	Tertiary Education Commission
ITO	Industry Training Organisation	TEI	Tertiary Education Institution
ITPs	Institutes of Technology and Polytechnics	TEO	Tertiary Education Organisation
ITPNZ	Institutes of Technology and Polytechnics of New Zealand	TEOC	Tertiary Education Organisation Capacity
ITPQ	Institutes of Technology and Polytechnics Quality	TOP	Training Opportunities Programme
KPI	Key Performance Indicator	TSD	Tertiary Students with Disabilities
MAF	Ministry of Agriculture and Forestry	TTM	Te Tari Māori/School of Māori Studies
ML	Marlborough	YG	Youth Guarantee
MOE	Ministry of Education		
MOU	Memorandum of Understanding		
MNZ	Maritime New Zealand		
NCALE	National Certificate in Adult Literacy Education		
NCNZ	Nursing Council of New Zealand		
NCMN	National Council of Māori Nurses		
NMIT	Nelson Marlborough Institute of Technology		
NN	Nelson		
NPES	Nelson Polytechnic Educational Society Incorporated		
NSOM	Nelson School of Music		
NZQA	New Zealand Qualification Authority		
PAEET	Pay and Employment Equity Tool		
PD	Professional Development		
PI	Pacific Islands		
PINZ	Polytechnics International New Zealand Ltd		

NOTES

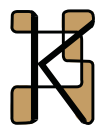
NOTES

NMIT's INDUSTRY PARTNERSHIPS

OFFICIAL EDUCATION PROVIDER TO



Kaimira
ESTATE



Central Region Rowing
Development Trust



nmit

Nelson Marlborough Institute of Technology
Te Whare Wānanga o Te Tau Ihu o Te Waka a Maui



Nelson Marlborough Institute of Technology
Te Whare Wānanga o Te Tau Ihu o Te Waka a Maui

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